

**HISTORIC PRESERVATION COMMISSION
MOTION SUMMARY
March 24, 2021**

ITEM 1. Roll Call

Chairman Coleman called the virtual meeting to order at 6:34 p.m.

Members Present: Cara Hering (unavailable due to computer issues from 7:08 p.m. to 7:10 p.m.), Mark Reed, Mark Smiles, Stephanie VanGundy, Councilwoman Lisa Keller, Vice-Chair Sherry Riviera, Chairman Joe Coleman

Staff Present: Dianne Guenther, Development Planner

ITEM 2. APPROVAL OF MOTION SUMMARY of the Historic Preservation Commission meeting held on February 24, 2021, as recorded and transcribed.

Motion: Ms. VanGundy motioned to approve the Motion Summary of the Historic Preservation Commission meeting held on February 24, 2021, as recorded and transcribed, seconded by Mr. Smiles. Motion approved with a 7-0 vote.

ITEM 3. REGULAR BUSINESS

A. DISCUSSIONS

(1) Fiberglass-Clad Windows

The Commission reviewed the staff report provided to them regarding the proposed revisions to the Architectural Standards for Downtown Delaware: Inclusion of Fiberglass-Clad Windows as an Acceptable Window Treatment.

ITEM 4. STAFF COMMENTS

Ms. Guenther discussed the procedure for sidewalk permits and discussed the plan to have the greenhouse and igloo structures that are placed on patios removed by April 30 and discussed potential regulations for use after non-Covid environment. Councilwoman Keller voiced concerns on having a date for the structures to be removed if the businesses felt they were beneficial to use.

ITEM 5. COMMISSION MEMBER COMMENTS AND DISCUSSION

ITEM 6. NEXT REGULAR MEETING: March 24, 2021

ITEM 7. ADJOURNMENT

Motion: Ms. VanGundy moved to adjourn the meeting, seconded by Mr. Reed. The Historic Preservation Commission meeting adjourned at 7:23 p.m.

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Joe Coleman

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Chairperson

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Elaine McCloskey

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Elaine McCloskey, Clerk