

RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 27 20 20

The regular meeting of Council held on July 27, 2020 and was called to order at 7:01 p.m. and was held remotely through Cisco Webex and streamed Live through Facebook due to the State of Emergency – Executive Order 2020-01D. The following members of Council were remotely present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Cory Hoffman, Fourth Ward Drew Farrell, At-Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Riggle who presided. The invocation was delivered by Pastor Scott Logan, Agape International Cathedral.

Staff Present Remotely: Dave Efland, Planning and Community Development Director, Justin Nahvi, Finance Director, Darren Shulman, City Attorney, Kyle Kridler, Assistant City Manager, and Tom Homan, City Manager

ITEM 3: APPROVAL OF MINUTES

APPROVAL of the Motion Summary of the regular meeting of Council held on July 13, 2020, as recorded and transcribed.

Motion: Mrs. Keller motioned to approve the Motion Summary of the regular meeting of Council held on July 13, 2020, as recorded and transcribed, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

ITEM 4: CONSENT AGENDA

- A. Acceptance of the Motion Summary of the Airport Commission meeting held on January 16, 2020, as recorded and transcribed.
- B. Acceptance of the Motion Summary of the Parks and Recreation Advisory Board meeting held on January 23, 2020, as recorded and transcribed.
- C. Acceptance of the Motion Summaries of the Historic Preservation Commission meeting held on January 22, 2020 and February 25, 2020, as recorded and transcribed.

Motion: Vice-Mayor Shafer motioned to approve the Consent Agenda, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

ITEM 5: LETTERS, PETITIONS, AND PUBLIC COMMENTS

PUBLIC COMMENT:

Jorge Sanclemente
Via Cisco Webex

Mr. Sanclemente voiced concerns over difficulty crossing William Street and Sandusky Street and the excessive loud noise from vehicles.

ITEM 6: COMMITTEE REPORTS

Mr. Hellinger informed Council that the Finance Committee will meet at 1:00 p.m. on Wednesday, July 29, 2020.

Mayor Riggle provided an update on the recently held Airport Commission meeting.

ITEM 7: ORDINANCE NO. 20-40 [Public Hearing and Second Reading]

AN ORDINANCE AMENDING SECTION 913.23 - CHARGES

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ESTABLISHED FOR SEWAGE AUXILIARY METERS WITHIN THE CODE OF ORDINANCES FOR THE CITY OF DELAWARE AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time. There was no public participation.

Motion: Vice-Mayor Shafer motioned to suspend the rules for Ordinance No. 20-40 seconded by Mr. Farrell. Motion approved by a 7-0 vote.

Motion: Vice-Mayor Shafer motioned to enact the emergency clause for Ordinance No. 20-40, seconded by Mr. Farrell. Motion approved by a 7-0 vote.

Motion: Vice-Mayor Shafer motioned to adopt Ordinance No. 20-40, seconded by Mr. Farrell. Motion approved by a 7-0 vote.

ITEM 8: ORDINANCE NO. 20-41 [Public Hearing and Second Reading]

AN ORDINANCE APPROVING A REZONING AMENDMENT FOR DYLAN J. MENGES TRUSTEE FOR 748 CHESHIRE ROAD FROM A-1 (AGRICULTURAL DISTRICT) TO R-3 (ONE-FAMILY RESIDENTIAL DISTRICT) ON 1.853 ACRES.

The Clerk read the ordinance for the second time. There was no public participation.

APPLICANT:

Michael R. Shade
Shade and Shade, LLC
236 West Central Avenue
Delaware, Ohio

Mr. Shade discussed that the property will be brought before Council in August for approval of an annexation and requested that Council vote on Ordinance No. 20-41 after the annexation is approved.

ITEM 9: ORDINANCE NO. 20-44 [Second Reading]

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH MAIN STREET DELAWARE AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time.

APPLICANT:

Zach Price
Main Street Delaware Board President
328 North Liberty Street
Delaware, Ohio

Caroline Pusateri
Main Street Delaware Program Coordinator
20 East Winter Street
Delaware, Ohio

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Motion: Mrs. Keller motioned to suspend the rules for Ordinance No. 20-44 seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to enact the emergency clause for Ordinance No. 20-44, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to adopt Ordinance No. 20-44, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

ITEM 10: ORDINANCE NO. 20-46 [Second Reading]
AN ORDINANCE SUPPLEMENTING THE 2020 APPROPRIATIONS AND DECLARING AN EMERGENCY.

The Clerk read the ordinance for the second time.

Motion: Mrs. Keller motioned to suspend the rules for Ordinance No. 20-46, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to enact the emergency clause for Ordinance No. 20-46, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

Motion: Mrs. Keller motioned to adopt Ordinance No. 20-46, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

ITEM 11: DISCUSSION AND REVIEW OF CITY MANAGER REPORT REGARDING DIVERSIT, EQUITY, AND INCLUSION

Mr. Homan discussed the report and that it takes an internal look at the City of Delaware organization and recommend having a third part complete an audit to assist in looking at the practices of the organization. The second part of the report discusses how to engage with the community and efforts made to reach out to different members of the community to assist in the report.

Mr. Farrell discussed that a formation of a task force would be an important part of the process.

Vice-Mayor Shafer was in agreement to bring in an outside expert and thanked staff for their efforts.

Mr. Hoffman discussed that community members are interested in participating in a task force and need to look at the application process to get participation. He questioned how we the City can reach out and make sure that the task force is diverse and inclusive.

Mrs. Keller recommended reaching out to already formed organizations and community members to assist in reaching out to the community.

Mayor Riggle discussed different ways to inform the community of seats available on boards and commissions.

Public Participation:
Whitney Gherman
Via Cisco Webex

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Ms. Gherman voiced the need for diversity, inclusion and equity within the City of Delaware.

Francine Butler
Via Cisco Webex

Ms. Butler discussed the new hiring by MORPC for their Diversity Officer in May 2020. She discussed the benefits of reaching out to local community members that are already working on diversity and inclusion in the City.

Chris Gherman
Via email

The Clerk read into the record an email submitted by Mr. Gherman. Mr. Gherman voiced the concern that racism is a public emergency and that there is a lack of BIPOC represented within local city government.

Tamika Vinson-Reid
Co-Chair, Delaware African American Heritage Council
Via email

The Clerk read into the record an email submitted by Ms. Vinson-Reid. Ms. Vinson Reid discussed that racial and economic inclusion are vital to the City's growth.

ITEM 12: FINANCE DIRECTOR'S REPORT

ITEM 13: CITY MANAGER'S REPORT & COVID-19 UPDATE

Mr. Homan discussed that he is working on staff regarding a potential travel advisory for employees. He provided an update on mosquito spraying by the Delaware General Health District and that Evans Farm contacted the City regarding sanitary and sewer services.

ITEM 14: COUNCIL COMMENTS

Mr. Jones praised the Tax Department and that he had a good experience filing online.

Mrs. Keller informed Council that she had recently met with the County Commissioners to discuss the creation of a working group to provide a countywide collaborative approach regarding COVID-19.

Mr. Hoffman also praised the Tax Department for the ease of filing City taxes and was in agreement for the need to have a more collaborative approach with the County regarding COVID-19.

Mayor Riggle discussed the option to cancel the first meeting in August due to the Clerk's planned vacation and to provide staff and Council a break.

Motion: Vice-Mayor Shafer motioned to cancel the regular scheduled August 10, 2020 City Council meeting, seconded by Mr. Jones. Motion approved by a 7-0 vote.

ITEM 15: ADJOURNMENT

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Motion: Vice-Mayor Shafer motioned to adjourn the meeting. The meeting adjourned at 8:36 p.m.



Mayor Carolyn Kay Riggle



Elaine McCloskey, Council Clerk