

# RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held May 11 20 20

The regular meeting of Council held on May 11, 2020 and was called to order at 7:00 p.m. and was held remotely through Cisco Webex and streamed Live through Facebook due to the State of Emergency – Executive Order 2020-01D. The following members of Council were remotely present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Cory Hoffman, Fourth Ward Drew Farrell, At-Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Riggle who presided. The invocation was delivered by Sheila Hiddleson, Delaware County General Health District.

Staff Present Remotely: Bill Ferrigno, City Engineer and Public Works Director, Justin Nahvi, Finance Director, Darren Shulman, City Attorney, Bruce Pijanowski, Police Chief, John Donahue, Fire Chief, Kyle Kridler, Assistant City Manager, and Tom Homan, City Manager

### **ITEM 3: APPROVAL OF MINUTES**

APPROVAL of the Motion Summary of the regular meeting of Council held on April 27, 2020, as recorded and transcribed.

**Motion:** Vice-mayor Shafer motioned to approve the Motion Summary of the regular meeting of Council held on April 27, 2020, as recorded and transcribed, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

### **ITEM 4: LETTERS, PETITIONS, AND PUBLIC COMMENTS**

Brett Latta  
Via email  
376 North Sandusky Street  
Delaware, Ohio

Mr. Latta requested an update regarding the NOW festival and the Olentangy River clean up.

### **ITEM 5: PRESENTATION**

- A. Proclamation Childhood Apraxia Awareness – presented to Megan Williamson with Apraxia Kids.
- B. Proclamation recognizing Public Service Recognition Week

### **ITEM 6: RESOLUTION NO. 20-32** [First Reading]

A RESOLUTION INDICATING WHAT SERVICES THE CITY OF DELAWARE WILL PROVIDE TO 2.385± ACRES OF LAND, MORE OR LESS, DESCRIPTION AND MAP ARE ATTACHED HERETO FOR THE ANNEXATION KNOWN AS THE DYLAN J. MENGES, TRUSTEE ANNEXATION BY MICHAEL R. SHADE, AGENT FOR THE PETITIONER.

The Clerk read the resolution for the first time.

**Motion:** Mrs. Keller motioned to adopt Resolution No. 20-32, seconded by Vice-Mayor Shafer. Motion approved by a 7-0 vote.

### **ITEM 7: RESOLUTION NO. 20-33** [First Reading]

A RESOLUTION AUTHORIZING THE CITY MANAGER TO FILE AN APPLICATION WITH THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT, FOR THE PROGRAM YEAR

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held May 11 20 20

2020 CDBG COMMUNITY DEVELOPMENT ALLOCATION PROGRAM AND SUPPLEMENTED BY LOCAL CDBG ED-RLF PROGRAM INCOME.

The Clerk read the ordinance for the first time.

Motion: Vice-Mayor Shafer motioned to adopt Resolution No. 20-33, seconded by Mr. Jones. Motion approved by a 7-0 vote.

ITEM 8: RESOLUTION NO. 20-34 [First Reading] A RESOLUTION AUTHORIZING THE CITY MANAGER TO CERTIFY THE CIVIL SERVICE POLICE ELIGIBILITY LIST.

The Clerk read the resolution for the first time.

PUBLIC COMMENT: Civil Service Commission letter received John Rybka, Chairman Eric Coss, Vice-Chairman Mary Jane Santos, Commissioner

The Clerk read a letter into the record submitted by the Civil Service Commission expressing their support to Resolution No. 20-34.

Motion: Mrs. Keller motioned to adopt Resolution No. 20-34, seconded by Mr. Jones. Motion approved by a 7-0 vote.

ITEM 9: ORDINANCE NO. 20-29 [First Reading] AN ORDINANCE AMENDING ORDINANCE NO. 20-25 EMERGENCY MEASURES IN RESPONSE TO THE COVID-19 PANDEMIC TO ALLOW BOARDS, COMMISSION AND COMMITTEES TO MEET REMOTELY AND DECLARING AND EMERGENCY.

The Clerk read the ordinance for the first time.

Motion: Vice-Mayor Shafer motioned to suspend the rules for Ordinance No. 20-29, seconded by Mr. Jones. Motion approved by a 7-0 vote.

Motion: Vice-Mayor Shafer motioned to enact the emergency clause for Ordinance No. 20-29, seconded by Mr. Jones. Motion approved by a 7-0 vote.

Motion: Vice-Mayor Shafer motioned to adopt Ordinance No. 20-29, seconded by Mr. Jones. Motion approved by a 7-0 vote.

ITEM 10: CITY MANAGER'S REPORT & COVID-19 UPDATE

Mr. Homan discussed the Cares Act regarding the distribution of funding and what the money can be sent on and plans to provide more information at a later time. Finance Committee will be meeting on May 13 and that the County has approached the City regarding a Revolving Loan Fund. The Business Recovery Task Force provided a draft plan to assist all businesses with recovery and also discussed the option to expand the DORA. He discussed that staff recommends that the DORA be in place for extended days and weekends and that the City would be



# RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held May 11 20 20

the applicant. Vice-Mayor Shafer discussed that he has been reached out by some local downtown businesses that feel that a DORA would assist them. Mrs. Keller discussed her support on the DORA. Mr. Homan shared a memo from Economic Development Director, Sean Hughes, and the recommendation for the City of Delaware to apply for a DORA "COVID-19 Business Recovery Event from May 15 to August 31 and discussed the recommended criteria. Mr. Shulman discussed reviewing the original legislation approving the DORA and that there was flexibility in this that allow for the changes and no further legislation actions would be necessary. Mr. Farrell questioned about allowing for increased capacity for outside seating and closing of streets. Mr. Homan discussed that staff is working with business owners to look at patio space and discussions about using the streets for patio seating. Mayor Riggle discussed the possibility of using the sidewalk along City Hall to set up additional tables that individuals using take out could use. She voiced a concern about closing streets and limiting parking to businesses that are trying to open back up. She recommended keeping some of the curbside parking available for those not ready to eat inside a restaurant. Mr. Hoffman and Mr. Jones voiced his support to the DORA. Mr. Hellinger also voiced his support to try the DORA.

Mr. Homan informed Council that the NOW Festival has been canceled. He requested Council's feedback on continuing virtual meetings for June. Council was in agreement to continue meetings virtually while public is not able to attend.

A. John Donahue, Fire Chief

Chief Donahue discussed the transition from a response mode to a recovery mode and that situational reports will be now weekly. He discussed the current statistics regarding COVID-19 in Delaware County.

B. Bruce Pijanowski, Police Chief

Chief Pijanowski provided information on National Police Week. He recognized Sr. Records Clerk, Charlotte Cooper who will be retiring after 27 years.

C. Bill Ferrigno, City Engineer and Public Works Director

Mr. Ferrigno discussed that the transitioning of Public Works staff back into the office. Yard waste pick up will start May 18. The move in and move out service continues to be available to residents. He provided an update on the bin wall project that will be completed by ODOT.

**ITEM 11: COUNCIL COMMENTS**

Vice-Mayor Shafer discussed that Delaware County and the Delaware County Finance Authority are working to put together a Revolving Loan Fund to assist businesses to get started back up after the COVID-19. He discussed that it is designed to provide up to \$25,000 low interest rate loan. He discussed planned contributions from the County, Jobs Ohio, and other townships in the County. He recommends that the City



# RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held May 11 20 20

participates in the program. He discussed that the County has the system in place for businesses to apply and that would like further discussions at the Finance Committee meeting and that may need to have an emergency meeting of Council. Mr. Jones voiced his support. Mrs. Keller questioned if we can use the City's Revolving Loan Fund. Mr. Homan discussed that the program in place has not been very active and the money was from State funds that had stipulations. The County's program may be more accessible and easier to apply for. Mr. Homan discussed that the County will have a larger amount of funds available. Mr. Farrell questioned if the portion that the City contribute would that money be designated back to the City or would it be redistributed to include the townships in the County. Vice-Mayor Shafer discussed that Buckeye Community Bank will be allocating the funds and the County will have a board set up to review the applications. Mr. Jones questioned if our businesses would have a better chance to get the loan if the City participates. Mr. Homan discussed that funding from the Cares Act can provide business recovery funds to local businesses. Mr. Hoffman discussed concerns about the credit ranking standard that may have been affected by the COVID-19 crisis. Mr. Hellinger voiced concerns over past financial contributions and working relationship with the County.

Mayor Riggle discussed the hopeful for summer gatherings and that the Fourth of July celebration may need to be postponed due to limitations on public gatherings and that communities are looking to find a date, such as, Labor Day Weekend, to have the postponed celebration. She discussed events that have been canceled included the Car Show, Art Show, St. Mary Festival, and the Memorial Day Ceremony will be held virtually. She discussed that there will be conference call regarding Iron Man and the opening of the pool may be delayed or not able to open at all. Hidden Valley Golf Course has opened. She provided information on the Utility Assistance Program and City Income Tax filing date of July 15.

## **ITEM 12: ADJOURNMENT**

**Motion:** Vice-Mayor Shafer motioned to adjourn the meeting. The meeting adjourned at 8:14 p.m.

  
\_\_\_\_\_  
Mayor Carolyn Kay Riggle

  
\_\_\_\_\_  
Elaine McCloskey, Council Clerk