

RECORD OF PROCEEDINGS

Minutes of

Delaware City Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held March 18 20 20

The special meeting of Council was held March 18, 2020 and was called to order at 2:00 p.m., and was held remotely through Cisco Webex and streamed Live through the City of Delaware's Facebook page due to the State of Emergency. The following members of Council were present: First Ward Chris Jones, Second Ward Lisa Keller, Third Ward Cory Hoffman, Fourth Ward Drew Farrell, At-Large George Hellinger, Vice-Mayor Kent Shafer and Mayor Riggie who presided.

Staff Present: Bill Ferrigno, Public Works Director/City Engineer, Blake Jordan, Public Utilities Director, Justin Nahvi, Finance Director, Darren Shulman, City Attorney, Bruce Pijanowski, Police Chief, John Donahue, Fire Chief, Kyle Kridler, Assistant City Manager, and Tom Homan, City Manager

ITEM 2: ORDINANCE NO. 20-25 [First Reading]
AN ORDINANCE AUTHORIZING EMERGENCY MEASURES IN RESPONSE TO COVID-19 VIRUS AND DECLARING AN EMERGENCY.

The Mayor read the ordinance for the first time.

Mr. Shulman reviewed the ordinance and that it takes steps to comply to existing government regulations and requirements and also help to prevent the situation from getting worse. The ordinance allows for the City to continue to operate if the situation continues to change. He discussed that the ordinance allows for virtual meetings and the requirements that need to be met dur the declared State of Emergency. Following the Governor's and CDC recommendation Boards and Commissions will not meet and the work of those Commissions and Boards will be delegated to city staff with City Council taking final action on recommendations. The ordinance also discusses the ability for the City Manager to declare a State of Emergency within the City of Delaware and if declared and Council is unable to meet with a quorum, the City Manager is granted specific powers that will enable him to keep the government running.

Chief Donahue provided an update regarding cases of the COVID-19 virus within the State of Ohio. Chief Pijanowski updated that there was a confirmed positive case in Delaware County. Mr. Shulman clarified that the ordinance does not provide the City with any additional powers than it currently has.

Motion: Mr. Farrell motioned to suspend the rules for Ordinance No. 20-25, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

Motion: Mr. Farrell motioned enact the emergency clause for Ordinance No. 20-25, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

Motion: Mr. Farrell motioned to adopt Ordinance No. 20-25, seconded by Mrs. Keller. Motion approved by a 7-0 vote.

ITEM 3: CONSIDERATION OF MARCH 23, 2020 COUNCIL MEETING AND FUTURE COUNCIL MEETINGS

Mr. Homan discussed that the March 23, 2020 City Council meeting has a scheduled public hearing relating to Terra Alta. He discussed the use of Facebook Live to receive public comments, as well as, through email

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and letters. He discussed the plan to not have regular meetings in April and that there would not be Board and Commission meetings. Mr. Hellinger voiced a concern on having a public hearing without the public being able to voice their opinions in the chambers. Mayor Riggle discussed taking public comment through Facebook Live. She reviewed the concerns voiced related by the public at the Planning Commission meeting. Mrs. Keller discussed that there is more interaction and views through social media then would normally see at a meeting and that following the guidelines of the health department we should not be encouraging the public to gather for a public meeting. Mr. Jones voiced his agreement to Mrs. Keller. Mr. Hoffman discussed his support to have a public hearing through a virtual format due to the circumstances. Vice-Mayor Shafer discussed that under the circumstances, Council should move forward and that there is a way to receive public comment. Mr. Homan clarified that the public hearings was set prior to the State of Emergency being declared. Mr. Homan discussed adding an item on the Consent Agenda to cancel the April meetings. Mr. Shulman discussed his recommendation to leave the Council meetings scheduled in the event that something needs action on that is not expected. Council plans to move forward with a virtual Council meeting on March 23 as scheduled.

ITEM 4: CITY MANAGER: SITUATION UPDATE

Mr. Homan discussed that City operations are continuing, although there have been some staffing changes and use of telecommunicating. He is to meet with the Finance Director regarding utility billing options. The current plan is to not have any water shut offs.

Chief Donahue provided an update regarding contingency staffing plans in different call off situations. Chief Pijanowski discussed the downtown parking situation and that spaces are marked for curb side pick up only. The Police Department is in planning mode and lobby is currently open.

ITEM 5: COUNCIL COMMENTS

ITEM 6: ADJOURNMENT

Motion: Vice-Mayor motioned to adjourn the meeting. The meeting adjourned at 2:54 p.m.

Mayor Carolyn Kay Riggle

Elaine McCloskey, Council Clerk