

**CITY OF DELAWARE
SHADE TREE COMMISSION
MEETING TO BE HELD VIRTUALLY VIA CISCO Webex **
6:30 P.M.**

AGENDA

December 15, 2020

1. ROLL CALL
2. INTRODUCTION of New Commissioner, Nathan Andears
3. APPROVAL of the Motion Summary for the meeting held November 17, 2020, as recorded and transcribed.
4. PUBLIC COMMENTS
Due to the meeting being held virtually, written public comment, maximum 500 words, is requested to be received before 3p.m. the date of the meeting through email at emccloskey@delawareohio.net. To provide live public comment please email emccloskey@delawareohio.net to sign up by 3 p.m. the date of the meeting. Name and address are required for public comment. Comments received on Facebook may have to be addressed by staff subsequent to the meeting.
5. PLAN REVIEWS
 - A. Terra Alta – Section 2, Parts 1 & 2
6. ADJOURNMENT
** This meeting will be a virtual meeting. Residents are encouraged to view online through the City of Delaware Facebook page. To comply with the CDC recommendation prohibiting group meetings, no in person attendance by Council, staff, or the public will be available.

SHADE TREE COMMISSION
November 17, 2020
MOTION SUMMARY

ITEM 1. Roll Call

Chairwoman Brewster called the virtual meeting to order at 6:30 p.m.

Members Virtually Present: Stan Eddy, Tom Glissman, Dave Carey, Tom Wolber, Becki Wood-Meek, Vice-Chairwoman Susan Wright and Chairwoman Shannon Brewster

Members Absent: Melissa Bargar and Grace Martin

Council Virtually Present: Drew Farrell, City Council Liaison

Staff Virtually Present: Ted Miller, Parks and Natural Resource Director and Casey McCarty, Arborist

Motion to Excuse: Vice-Chairwoman Wright moved to excuse Ms. Bargar and Ms. Martin, seconded by Mr. Carey. Motion approved with an 7-0 vote.

ITEM 2. INTRODUCTIO of New City Arborist, Casey McCarty

ITEM 3. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of June 23, 2020 as recorded and transcribed.

Motion: Vice-Chairwoman Wright moved to approve the Motion Summary for the June 23, 2020 meeting, seconded by Mr. Wolber. Motion approved with an 7-0 vote.

ITEM 4. PUBLIC COMMENTS

Brett Latta
376 North Sandusky Street
Delaware, Ohio

The Clerk read into the record an email sent by Mr. Latta. He questioned if the trees that will be removed along the Delaware Run related to the construction at the United Dairy Farmers site could be replanted in a different area.

Mr. Miller discussed that staff is still awaiting the final development plans and tree plans and survey that will need to be provided. Mr. Miller discussed that staff will look at potential areas for tree replacement.

ITEM 5. STAFF COMMENTS

Mr. McCarty discussed that he has been working on the backlog of customer service requests and pruning. He discussed removing two large trees related to storm damage and have pruned 500 trees to date this month. There are plans to replant 106 trees in the next week.

Mr. Miller discussed having a arborist report provided to the Commission. Mr. Carey also requested a semi-annual report regarding the tree funds.

ITEM 6. MEMBER COMMENTS

Mr. Carey provided to the Commission some pictures and concerns relating to the cherry trees along the median at the US 42/23 – South Sandusky interchange. Mr. McCarty discussed looking at the trees and determining possible fungal and rodent damage.

Mr. Wolber discussed a concern relating to tree branches that are low hanging and that city code requires that no tree branch be lower than 8 feet of a sidewalk. He discussed that with the days shorter, he often gets hit with branches that are hard to see in the dark. Mr. McCarty discussed working with the streets department on sign clearance and training them into correct pruning procedures. He also discussed the need to sanitize equipment in between pruning as to not spread disease. Councilman Farrell discussed using the new City App to make service requests.

ITEM 7. PLAN REVIEWS

- A. Springer Woods – Section 3, Phase 1 & 2 – approved with recommended changes by arborist.

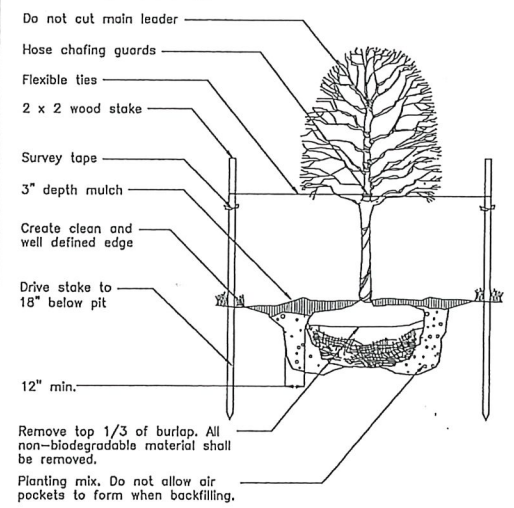
ITEM 8. ADJOURNMENT

Motion: Mr. Wolber moved to adjourn the meeting, seconded by Mr. Carey. The Shade Tree Commission meeting adjourned at 7:11 p.m.

Chairperson

Clerk

J:\2020\157\04\Sheet\Final Development Plan\14 - Street Tree Plantings - Let Saved By: ssmcra, 6/30/2020 3:52 PM Last Printed By: O'Hara, Shaun, 7/1/2020 8:13 AM (No Xrefs)



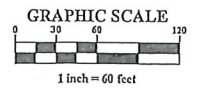
1 DECIDUOUS TREE UNDER 3" CALIPER
 N.T.S.

GENERAL NOTES

- Street tree selections shall be approved by the City of Delaware Street Tree Commission prior to installation.
- Prior to installation, the landscape contractor shall inspect the general site conditions and verify the subgrade, elevations, utility locations and topsoil provided by general contractor. The landscape contractor shall notify the general contractor of any unsatisfactory conditions and work shall not proceed until such conditions have been corrected and are acceptable to the landscape contractor.
- All trees shall meet or exceed standards set in the American Standard for Nursery Stock, ANSI Z60.1, 2014. All trees shall equal or exceed the measurements and sizes specified in the schedule.
- All planting operations shall adhere to American Nursery & Landscape Association standards unless noted otherwise.
- Substitutions shall be permitted with notification and written approval from the Owner & City. Substituted material shall be equivalent or greater in size than the specified plant. Substituted trees shall have the same essential characteristics and growth habit of the specified plant.
- Confirm location of all utilities and subsurface drain lines prior to plant installation.
- A pre-installation conference shall be conducted prior to planting operations with Owner & Contractor present.
- Contractor may slightly field adjust plant locations as necessary to avoid utilities.
- Contractor shall repair all lawn areas disturbed during construction with seed and warrant a healthy, weed free lawn prior to project acceptance.

- Mulch tree rings with shredded hardwood mulch of uniform dark brown color. It shall be free of twigs, leaves, disease, pest or other material unsightly or injurious to trees. Average applied thickness shall be 3" depth.
- Install all trees in accordance with planting details.
- Street trees shall have a clear canopy height of 8' min.
- Tree shall be placed a minimum of 3' from sidewalks and curbs.
- All trees to be backfilled with prepared planting mix. Prepared planting mix shall be mixed on site and consist of one part topsoil, one part soil amendment, one part soil from excavation. Topsoil: ASTM D5268, pH range of 5.5 to 7, min. 4 percent organic material, free of stones 1 inch and larger. Soil amendment: Source separated yard waste compost from an Ohio EPA rated class IV compost facility.
- All trees to be fertilized with a commercial grade fertilizer tablets consisting of fast and slow release nitrogen.
- Contractor to determine plant list quantities from the plan. Graphic representation on plan supersedes in case of discrepancy with quantities on schedule.
- Any item or areas damaged during construction shall be repaired or replaced to its original condition at the contractor expense.
- Contractor shall thoroughly water all trees at time of installation and as needed until project acceptance by Owner. Contractor shall guarantee all trees installed for one full year from date of acceptance by the Owner. All trees shall be alive and at a vigorous rate of growth at the end of the guarantee period.

Trees shall be centered in the tree lawn.
 No trees shall be placed within 10' of a hydrant.



STREET TREES	CODE	PHASE 1 QUANTITY	PHASE 2 QUANTITY	BOTANICAL NAME	COMMON NAME	SIZE	CONDITION
	QS	69	39	Quercus Shumardii	Shumard Red Oak	2" Cal.	B&B
	TS	-	15	Tilia Tomentosa "Sterling"	Sterling Silver Linden	2" Cal.	B&B
	UJ	21	30	Ulmus Americana "Jefferson"	Jefferson Elm	2" Cal.	B&B
			29	Autumn gold ginkgo			
			25	Tulip tree			

REVISIONS	
MARK	DESCRIPTION

CITY OF DELAWARE, DELAWARE COUNTY,
 FINAL DEVELOPMENT PLAN
 FOR
TERRA ALTA SECTION 2
PARTS 1 & 2
 STREET TREE PLAN

TERRA ALTA LLC.
 148 WEST SCHROCK ROAD
 WESTERVILLE, OH 43081
 (614) 897-2642

EMHT

8000 Lakeside Blvd., Suite 100
 Columbus, OH 43240
 614.277.7272
 emht.com

DATE	July 1, 2020
SCALE	1" = 60'
JOB NO.	20200157
SHEET	14/15