

**CITY OF DELAWARE
SHADE TREE COMMISSION
MEETING TO BE HELD VIRTUALLY VIA CISCO Webex **
6:30 P.M.**

AGENDA

November 17, 2020

1. ROLL CALL
2. INTRODUCTION of New City Arborist, Casey McCarty
3. APPROVAL of the Motion Summary for the meeting held June 23, 2020, as recorded and transcribed.
4. PUBLIC COMMENTS
Due to the meeting being held virtually, written public comment, maximum 500 words, is requested to be received before 3p.m. the date of the meeting through email at emccloskey@delawareohio.net. To provide live public comment please email emccloskey@delawareohio.net to sign up by 3 p.m. the date of the meeting. Name and address are required for public comment. Comments received on Facebook may have to be addressed by staff subsequent to the meeting.
5. STAFF COMMENTS
6. MEMBERS COMMENTS
7. PLAN REVIEWS
 - A. Springer Woods – Section 3, Phase 1 & 2
8. ADJOURNMENT
** This meeting will be a virtual meeting. Residents are encouraged to view online through the City of Delaware Facebook page. To comply with the CDC recommendation prohibiting group meetings, no in person attendance by Council, staff, or the public will be available.

SHADE TREE COMMISSION
June 23, 2020
MOTION SUMMARY

ITEM 1. Roll Call

Chairwoman Brewster called the virtual meeting to order at 6:30 p.m.

Members Virtually Present: Stan Eddy, Tom Glissman, Dave Carey, Tom Wolber (arrived at 6:50 p.m.), Becki Wood-Meek, Vice-Chairwoman Susan Wright. Chairwoman Shannon Brewster

Members Absent: Melissa Bargar and Grace Martin

Council Virtually Present: Drew Farrell, City Council Liaison

Staff Virtually Present: Ted Miller, Parks and Natural Resource Director

Motion to Excuse: Mr. Carey moved to excuse Ms. Bargar, Mr. Wolber and Ms. Martin, seconded by Vice-Chairwoman Wright. Motion approved with an 6-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of February 25, 2020 as recorded and transcribed.

Motion: Ms. Wood-Meek moved to approve the Motion Summary for the February 25, 2020 meeting, seconded by Mr. Eddy. Motion approved with an 6-0 vote.

ITEM 3. PUBLIC COMMENTS

Sherri and George Petkus
Via Cisco Webex
278 Lofton Circle

Mr. and Mrs. Petkus requested that their street tree be removed due to root damage to sidewalk and possibly downspout damage. They explained that the sidewalk had already been replaced due to the roots and were worried that if someone got injured due to the uneven sidewalks they would be held liable. Mr. Miller discussed that the tree is healthy and that the City does not recommend removing street trees unless it is a safety hazard, invasive or diseased. Photos of the tree and sidewalk area were presented to the Commission. Mr. Farrell to help follow up with staff regarding the concerns. Mr. Miller discussed potential root barriers while replacing the sidewalk to minimize root damage issues.

ITEM 4. STAFF COMMENTS

Mr. Miller discussed that due to the COVID-19 emergency the replacement arborist position had been postponed. He discussed that there is a need for this position for pruning and that the City is utilizing contractors and park staff to work on the backlog of pruning needs.

ITEM 5. MEMBER COMMENTS

Vice-Chairwoman Wright discussed the status of the annual Shade Tree Commission report for City Council. Mr. Wolber to provide a draft to the Commission. The Commission requested information regarding the status of the volcano mulch flyer. The Clerk informed the Commission that the flyer was placed on the City's social media sites. The Clerk will provide a copy to the Commissioners via email. Also discussed was the status of the seedlings. Mr. Carey informed the Commission that there was a 90% mortality rate due to the seedlings remaining in plastic bags and those that survived will be coordinated with Caroline Cicerchi to plant. The Commission discussed the canceled Arbor Day tree planting related to COVID-19. Mr. Miller informed them that the plan was to reschedule the planting with the school district once school resumes.

ITEM 6. PLAN REVIEWS

- A. Coughlin Crossing Sheetz – approved with recommended changes to relocate due to sight issues the ginkgo biloba tree and homestead elm along Penny Lane Drive and replace skyline honey locust with imperial honey locust.
- B. Coughlin Crossing Sub Area 5 – approved as submitted
- C. Coughlin Crossing Sub Area 6 – approved as submitted
- D. Delaware Health District – approved with recommended changes from skyline honey locust to imperial honey locust

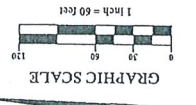
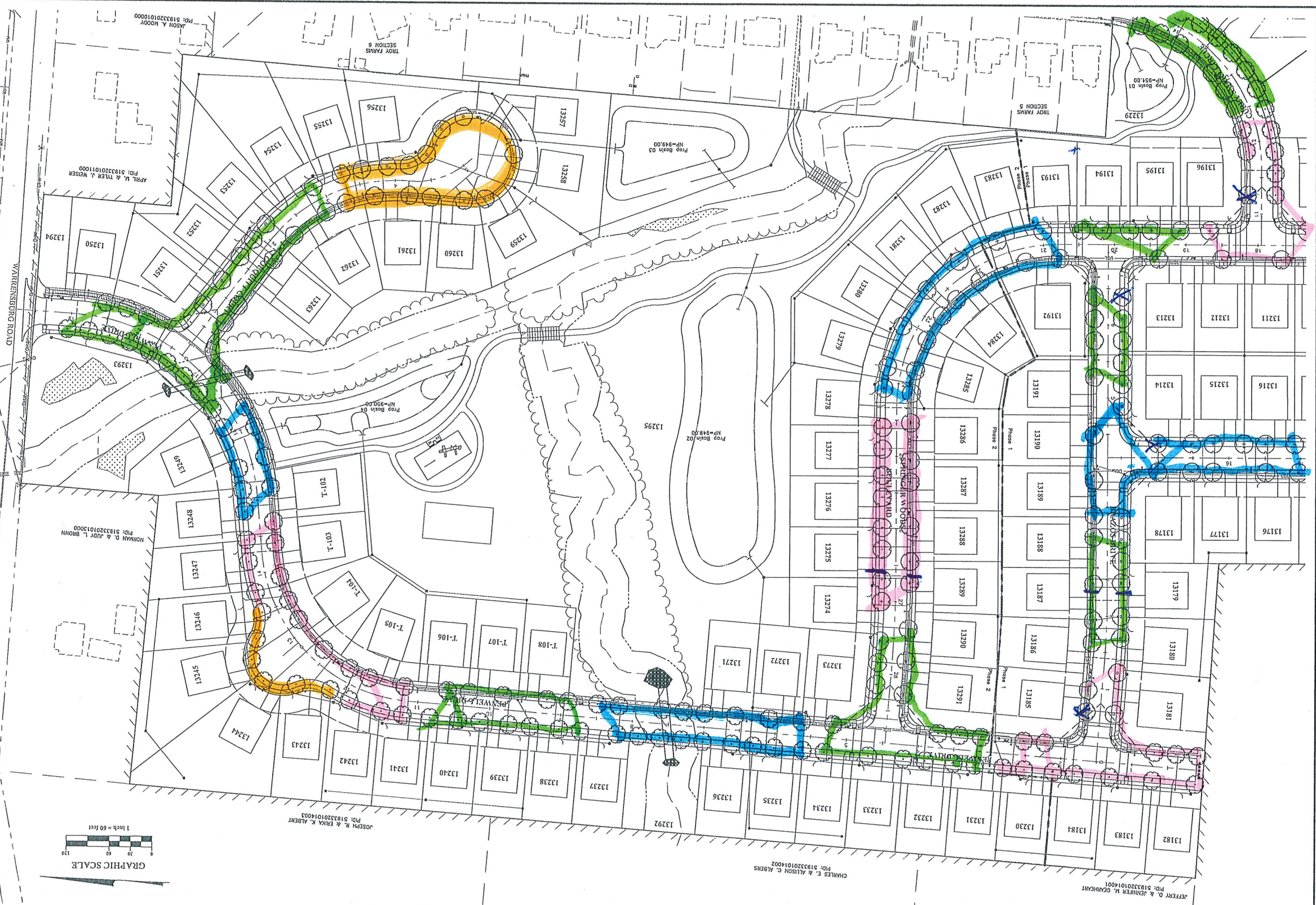
ITEM 7. ADJOURNMENT

Motion: Ms. Wood-Meek moved to adjourn the meeting, seconded by Mr. Carey. The Shade Tree Commission meeting adjourned at 7:21 p.m.

Chairperson

Clerk

4/20/19(4) Drawing No. 19-0634-1020-46-17.dwg, Last Saved By: dmsey, 6/9/2020 2:02 PM, Last Printed By: Mosey, Date: 6/9/2020 2:02 PM
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47/57	SHEET												
2019-0634	JOB NO.												
1" = 60'	SCALE												
JUNE 24, 2020	DATE												
CITY OF DELAWARE, DELAWARE COUNTY, OHIO STREET, STORM, WATER, AND LIGHTING PLAN FOR SPRINGER WOODS SECTION 3 PHASE 1 & 2 STREET TREE PLAN													
D.R. HORTON - INDIANA, LLC D.B.A. WESTPORT HOMES													
REVISIONS <table border="1"> <tr> <td>NO.</td> <td>DATE</td> <td>DESCRIPTION</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>		NO.	DATE	DESCRIPTION									
NO.	DATE	DESCRIPTION											

WARRENSBURG ROAD

SPRING VALLEY ROAD

Lot numbers: 13176, 13177, 13178, 13179, 13180, 13181, 13182, 13183, 13184, 13200, 13201, 13202, 13203, 13204, 13205, 13206, 13207, 13208, 13209, 13210, 13211, 13212, 13213, 13214, 13215, 13216, 13217, 13218, 13219, 13220, 13221, 13222, 13223, 13224, 13225, 13226, 13227, 13228, 13229, 13230, 13231, 13232, 13233, 13234, 13235, 13236, 13237, 13238, 13239, 13240, 13241, 13242, 13243, 13244, 13245, 13246, 13247, 13248, 13249, 13250, 13251, 13252, 13253, 13254, 13255, 13256, 13257, 13258, 13259, 13260, 13261, 13262, 13263, 13264, 13265, 13266, 13267, 13268, 13269, 13270, 13271, 13272, 13273, 13274, 13275, 13276, 13277, 13278, 13279, 13280, 13281, 13282, 13283, 13284, 13285, 13286, 13287, 13288, 13289, 13290, 13291, 13292, 13293, 13294, 13295, 13296, 13297, 13298, 13299, 13300, 13301, 13302, 13303, 13304, 13305, 13306, 13307, 13308, 13309, 13310, 13311, 13312, 13313, 13314, 13315, 13316, 13317, 13318, 13319, 13320, 13321, 13322, 13323, 13324, 13325, 13326, 13327, 13328, 13329, 13330, 13331, 13332, 13333, 13334, 13335, 13336, 13337, 13338, 13339, 13340, 13341, 13342, 13343, 13344, 13345, 13346, 13347, 13348, 13349, 13350, 13351, 13352, 13353, 13354, 13355, 13356, 13357, 13358, 13359, 13360, 13361, 13362, 13363, 13364, 13365, 13366, 13367, 13368, 13369, 13370, 13371, 13372, 13373, 13374, 13375, 13376, 13377, 13378, 13379, 13380, 13381, 13382, 13383, 13384, 13385, 13386, 13387, 13388, 13389, 13390, 13391, 13392, 13393, 13394, 13395, 13396, 13397, 13398, 13399, 13400, 13401, 13402, 13403, 13404, 13405, 13406, 13407, 13408, 13409, 13410, 13411, 13412, 13413, 13414, 13415, 13416, 13417, 13418, 13419, 13420, 13421, 13422, 13423, 13424, 13425, 13426, 13427, 13428, 13429, 13430, 13431, 13432, 13433, 13434, 13435, 13436, 13437, 13438, 13439, 13440, 13441, 13442, 13443, 13444, 13445, 13446, 13447, 13448, 13449, 13450, 13451, 13452, 13453, 13454, 13455, 13456, 13457, 13458, 13459, 13460, 13461, 13462, 13463, 13464, 13465, 13466, 13467, 13468, 13469, 13470, 13471, 13472, 13473, 13474, 13475, 13476, 13477, 13478, 13479, 13480, 13481, 13482, 13483, 13484, 13485, 13486, 13487, 13488, 13489, 13490, 13491, 13492, 13493, 13494, 13495, 13496, 13497, 13498, 13499, 13500.

GENERAL NOTES

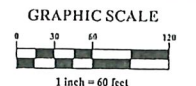
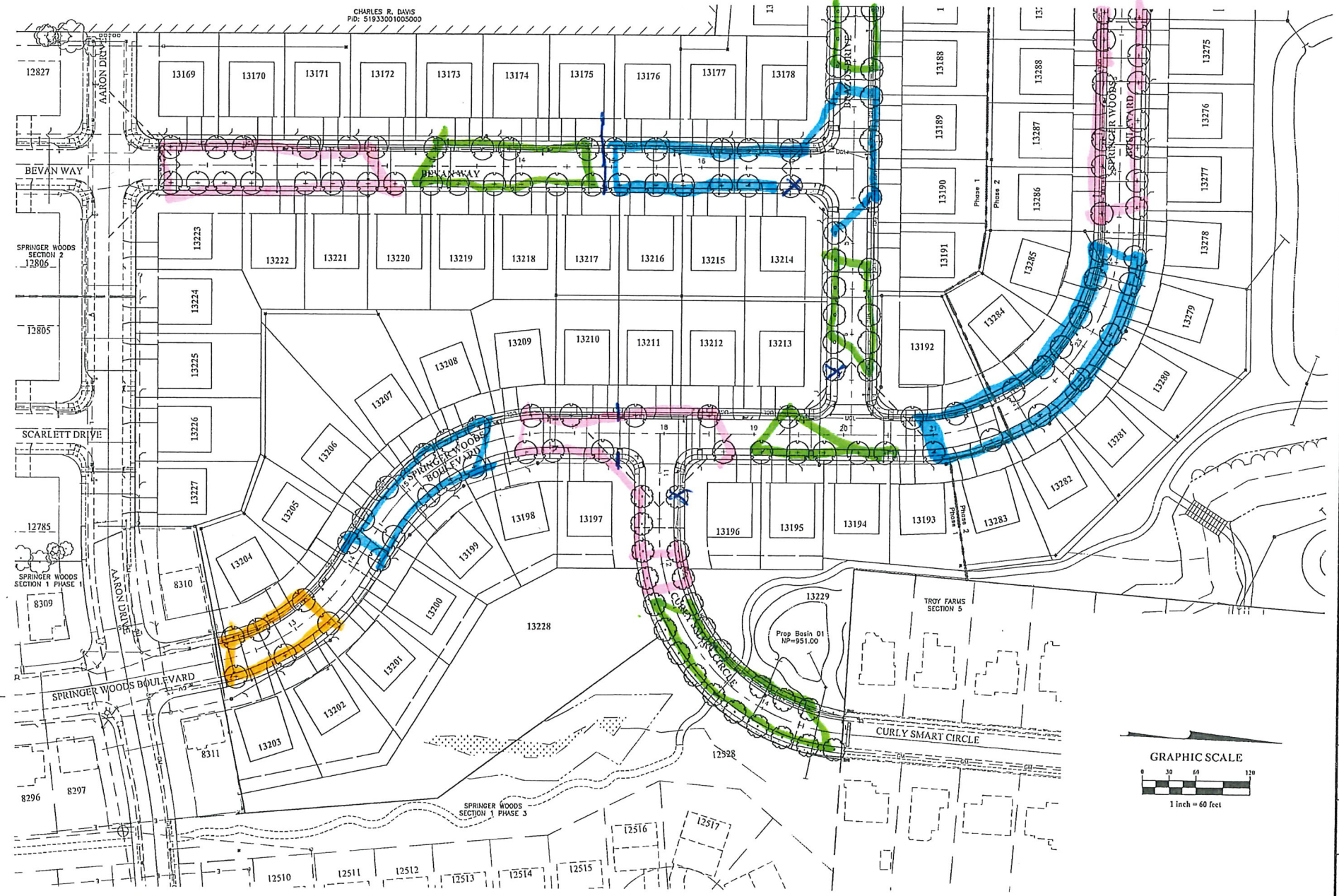
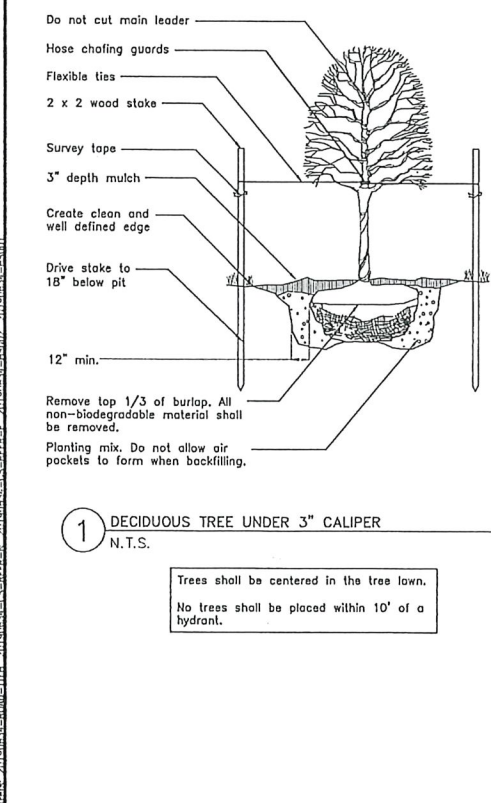
1. Street tree selections shall be approved by the City of Delaware Street Tree Commission prior to installation.
2. Prior to installation, the landscape contractor shall inspect the general site conditions and verify the subgrade, elevations, utility locations and topsoil provided by general contractor. The landscape contractor shall notify the general contractor of any unsatisfactory conditions and work shall not proceed until such conditions have been corrected and are acceptable to the landscape contractor.
3. All trees shall meet or exceed standards set in the American Standard for Nursery Stock, ANSI Z60.1, 2014. All trees shall equal or exceed the measurements and sizes specified in the schedule.
4. All planting operations shall adhere to American Nursery & Landscape Association standards unless noted otherwise. Substitutions shall be permitted with notification and written approval from the Owner & City. Substituted material shall be equivalent or greater in size than the specified plant. Substituted trees shall have the same essential characteristics and growth habit of the specified plant.
5. Confirm location of all utilities and subsurface drain lines prior to plant installation.
6. A pre-installation conference shall be conducted prior to planting operations with Owner & Contractor present.
7. Contractor may slightly field adjust plant locations as necessary to avoid utilities.
8. Contractor shall repair all lawn areas disturbed during construction with seed and warrant a healthy, weed free lawn prior to project acceptance.
9. Mulch tree rings with shredded hardwood mulch of uniform dark brown color. It shall be free of twigs, leaves, disease, pest or other material unsightly or injurious to trees. Average applied thickness shall be 3" depth.
10. Install all trees in accordance with planting details.
11. Street trees shall have a clear canopy height of 6' min.
12. Tree shall be placed a minimum of 3' from sidewalks and curbs.
13. All trees to be backfilled with prepared planting mix. Prepared planting mix shall be mixed on site and consist of one part topsoil, one part soil amendment, one part soil from excavation.
14. Topsoil: ASTM D5268, pH range of 5.5 to 7, min. 4 percent organic material, free of stones 1 inch and larger. Soil amendment: Source separated yard waste compost from an Ohio EPA rated class IV compost facility.
15. All trees to be fertilized with a commercial grade fertilizer tablets consisting of fast and slow release nitrogen.
16. Contractor to determine plant list quantities from the plan. Graphic representation on plan supersedes in case of discrepancy with quantities on schedule.
17. Any item or areas damaged during construction shall be repaired or replaced to its original condition at the contractor expense.
18. Contractor shall thoroughly water all trees at time of installation and as needed until project acceptance by Owner. Contractor shall guarantee all trees installed for one full year from date of acceptance by the Owner. All trees shall be alive and of a vigorous rate of growth at the end of the guarantee period.



PLANT SCHEDULE

STREET TREES	CODE	PHASE 1 QUANTITY	PHASE 2 QUANTITY	BOTANICAL NAME	COMMON NAME	SIZE	CONDITION
	QS	35	81	Quercus shumardii	Shumard Red Oak	2" Cal.	B&B
	TS	27	25	Tilia tomentosa	Sterling Silver Linden	2" Cal.	B&B
	UJ	70	31	Ulmus americana	Jefferson Elm	2" Cal.	B&B

Red sunset maples



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NO.	DATE	BY	REVISIONS

**D.R.HORTON - INDIANA, LLC
D.B.A. WESTPORT HOMES**

CITY OF DELAWARE, DELAWARE COUNTY, OHIO
STREET, STORM, WATER AND LIGHTING PLAN
**SPRINGER WOODS SECTION 3
PHASE 1 & 2
STREET TREE PLAN**

EMHT
Environmental Management & Technology, Inc.
3675 S. Zionsville Road, Suite 200, Zionsville, IN 46088
Phone: 317.527.2000 Fax: 317.527.2004 emht.com

DATE:	JUNE 24, 2020
SCALE:	1" = 60'
JOB NO.:	2019-0634
SHEET:	46/57