

**PUBLIC WORKS/PUBLIC UTILITIES COMMITTEE**  
**MOTION SUMMARY**  
**February 4, 2020**

ITEM 1. Roll Call

Chairman Jones called the meeting to order at 6:00 p.m.

Members Present: Councilmember George Hellinger and Councilmember Cory Hoffman and Chairman Chris Jones

City Staff Present: Bill Ferrigno, Public Works Director/City Engineer and Blake Jordan, Public Utilities Director, Jonathan Owen, Project Manager Engineer

ITEM 2. ELECTION OF OFFICERS

A. Chairperson

**Motion:** Mr. Hellinger motioned to nominate Mr. Jones as Chairperson, seconded by Mr. Hoffman. Motion approved by a 3-0 vote.

B. Vice-Chairperson

**Motion:** Mr. Hellinger motioned to nominate Mr. Hoffman as Vice-Chairperson, seconded by Mr. Jones. Motion approved by a 3-0 vote.

ITEM 3. APPROVAL of the Motion Summary of the Public Works/Public Utilities Committee meeting held August 6, 2019 as recorded and transcribed.

**Motion:** Mr. Hellinger moved to approve the Motion Summary of the Public Works/Public Utilities Committee meeting held August 6, 2019, seconded by Vice-Chairman Hoffman. Motion approved by a 3-0 vote.

ITEM 4. PUBLIC COMMENTS

There was no public comment.

ITEM 5. DISCUSSION of Transportation Needs/Funding

Mr. Ferrigno provided a presentation on transportation needs and funding. He discussed what would funds go to maintain. Three components of roadway maintenance program include Traffic Maintenance, Street Maintenance, and Street Resurfacing. He reviewed the cost and estimated funding gap to these programs. He discussed repairs to alleys and that the City currently will do pothole repairs to alleys, but the proposal for additional funding would recommend alleys be maintained by the City. Mr. Jones informed staff that

there was a concern at 28 South Sandusky regarding large potholes. Mr. Ferrigno discussed that since the 1995 the City road network has increased by 69% and in addition the cost for asphalt has increased from under \$30 per ton to \$90 per ton. The expected cost to pave a mile of residential street can exceed \$300,000. Mr. Ferrigno discussed the increase in streetlights that have maintenance and repairs. In the past 25 years there are over 2,500 streetlights added. Mr. Ferrigno provided a list of poor and very poor rated streets. He discussed the recommendation to pave arterial roads every 15 years, local roads every 25 years, and 20 years for collector roads. He discussed the need to get to a sustainable road maintenance program by prioritizing the road paving needs and having an adequate funding source.

ITEM 6. UPDATE and DISCUSSION relating to Public Utilities

A. Dogwood Drive Stormwater Culvert Rehabilitation

Mr. Jordan discussed that the ravine behind the homes had eroded heavily. He provided photographs of the project and expects the final grading to be done in next few weeks.

B. Stratford Road Energy Dissipation Project

Mr. Jordan reviewed the project and that they are working with ODOT and plan to have the project started in early spring.

C. Discussion on New PFAS Regulation

Mr. Jordan discussed that from 2013-2015 there was testing for 6 PFAS compounds and none were found. Tests will be started again in 2020 and if any PFAS compounds are found it discussed that these can be treated with reverse osmosis.

ITEM 7. UPDATE and RECOMMENDATION relating to Sidewalks

A. Code Section 909 – Sidewalks

Mr. Ferrigno discussed that the section in our code that deals with installation and maintenance of sidewalks. He discussed the additional to the code to multi-family and commercial property owners responsible for sidewalk maintenance. The second update is the American Disability Act and Public Right-of-Ways Guidelines. He also discussed the update the code to provide maintenance to individual properties. The language was adjusted to identify repairs by all property owners needed without a schedule.

**Motion:** Mr. Hellinger motioned that the proposed ordinance changes be forwarded to Council, seconded by Vice-Chairman Hoffman. Motion approved by a 3-0 vote.

B. Resolution of Necessity for 2020 Sidewalk Maintenance Program

Mr. Owens discussed the two different maintenance programs. The one is the downtown area and the non-downtown area. The program will evaluate areas that streets were repaved in 2019. The area was broken down to areas that are property owners responsibilities and city responsibility. The resolution of necessity states that private property owners are responsible for the repairs with a deadline of July 18. Any repairs not made at this time the resident will be assessed for the repairs and the City will contract the work out. Mr. Owens reviewed that \$150,000 has been budgeted for each program. Mr. Ferrigno discussed that properties will be complaint driven or targeted areas where streets have been repaired. Mr. Owens reviewed the estimated cost per sidewalk area.

C. Resolution of Necessity for Downtown Sidewalk Maintenance Program

Mr. Owens provided an updated list of property owners repairs. The schedule will be the same as discussed in the 2020 Sidewalk Maintenance Program. This area will be limited to the downtown streetscape area.

**Motion:** Mr. Hellinger motioned to bring the Resolution of Necessity for both 2020 Sidewalk Maintenance Program and Downtown Sidewalk Maintenance Program to Council, seconded by Vice-Chairman Hoffman. Motion approved by a 3-0 vote.

ITEM 8. UPDATE and RECOMMENDATION relating to Public Works

A. Code Section 901 – Excavations in Public Right-of-Way

Mr. Ferrigno discussed the code relating to excavating in public rights-of-way. The code changes is terminology changes and the second change strengthens the code language relating to road closures. If roads are closed for construction the changes will discuss the responsibility of the contractor to notify the public and set guidelines for road closures. The code changes will adopt the Maintenance and Traffic Notification Process.

B. Code Section 197.02 – Right of Way Permitting Fees Draft

Mr. Ferrigno discussed making the process simpler and track the cost per month and bill monthly. Code Section 197.02 and Code Section 901 will be sent to the BIA for review.

**Motion:** Mr. Hellinger motioned to bring code changes for Section 197.02 and 901 before Council for review, seconded by Vice-Chairman Hoffman. Motion approved by a 3-0 vote.

C. Maintenance of Traffic and Public Notification Policy

The Committee in agreement that this policy be at an administrative level and is not needed to come to a council level for approval.

D. Roadside Memorials Policy Draft

Mr. Ferrigno discussed that these memorials can get onto the road and often are not maintained. He discussed that the City can not pick and choose who can put signs in public right-of-way. He discussed working with the Parks Department on a memorial tree program. This policy will allow for roadside memorials to be taken down and provide an alternative program for families to have a memorial area in the area of a Memory Tree where an individuals name is inscribed on an individual leaf and added to the sculpture open to public viewing along with a planting program of a live tree.

**Motion:** Mr. Hellinger motioned to send the memorial policy by forwarded to Council for review, seconded by Vice-Chairman Hoffman. Motion approved by a 3-0 vote.

ITEM 9. STAFF COMMENTS

Mr. Ferrigno discussed the senior discount for refuse collection. The code reflects this discount is for single senior citizens. Other individuals can get any size trash toter, but that there is not a discount and they pay the full rate. Mr. Ferrigno discussed that the concern will be that more people would want smaller toters and they will be overflowing with trash.

Mr. Jordan questioned the Committee's interest in electricity aggregation. Chairman Jones and Mr. Hellinger voiced their support in gathering further information.

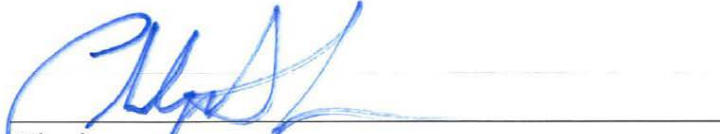
Mr. Hellinger questioned the interest to solar power. Mr. Jordan discussed working with two consultants on a Solar Feasibility Study.

ITEM 10. MEMBER COMMENTS

Mr. Jones questioned if there was any feedback on the electric vehicle charging station. Mr. Ferrigno had provided a memo to the Council previously on this topic.

ITEM 11. ADJOURNMENT

**Motion:** Mr. Hellinger motioned to adjourn the Public Works/Public Utilities Committee meeting. The meeting adjourned at 7:10 p.m.



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Chairman



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Elaine McCloskey, Clerk