

**CITY OF DELAWARE  
PARKS AND RECREATION ADVISORY BOARD  
CITY COUNCIL CHAMBERS  
CITY HALL  
1 SOUTH SANDUSKY STREET  
6:30 P.M.**

**\*\*\*NOTE DATE CHANGE**

**AGENDA**

January 23, 2020

1. ROLL CALL
2. APPROVAL of Motion Summary for the meeting held November 19, 2019 as recorded and transcribed.
3. PUBLIC COMMENTS
4. UPDATE of YMCA Recreation Services, Programs and Events
5. DISCUSSION and BOARD INPUT of City of Delaware Recreation Needs Assessment Kick-off  
A. Austin Hochstetler, PROS Consulting Inc.
6. STAFF COMMENTS
7. MEMBERS COMMENTS
8. NEXT MEETING DATE: March 17, 2020
9. ADJOURNMENT

**PARKS AND RECREATION ADVISORY BOARD**  
**MOTION SUMMARY**  
**November 19, 2019**

ITEM 1. Roll Call

Chairman Bricker called the meeting to order at 6:30 p.m.

Members Present: Cassie Cunningham, Bob Dalton, Gary Hayward, Jill Staugler, Maria Schul, Vice-Chairwoman Dianna Hibinger, and Chairman Joshua Bricker

Members Absent: Michael Rush, Corie Thompson and Angela MacWhinney

City Staff Present: Ted Miller, Parks and Natural Resource Director

YMCA Staff Present: Lolita Haverlock, Regional VP of Operations and Roger Hanafin, Associate Executive Director

**Motion to Excuse:** Vice-Chairwoman Hibinger motioned to excuse Ms. MacWhinney, Mr. Rush, and Ms. Thompson, seconded by Mr. Dalton. Motion approved by a 7-0 vote.

ITEM 2. APPROVAL of the Motion Summary for the meeting held September 17, 2019 as recorded and transcribed.

**Motion:** Mr. Hayward motioned to approve the Motion Summary for the meeting held September 17, 2019 as recorded and transcribed, seconded by Vice-Chairwoman Hibinger. Motion approved by a 7-0 vote.

ITEM 3. PUBLIC COMMENTS

There was no public comment.

ITEM 4. UPDATE of YMCA Recreation Services, Programs and Events

Mr. Hanafin introduced himself to the Board and his new role at the YMCA. He discussed outreach and different advertising methods to inform the public, especially non-members, of special events. The YMCA uses the City's social media pages, newsletter, and recreation sites to help get the information to the public. He also discussed reaching out to other community agencies. The Daddy-Daughter Dance had a date change and will be held January 11, 2020. He requested volunteers to assist at the event and thanked Ms. Cunningham for her and the Ohio Wesleyan University Soft Ball Team for their volunteer efforts at the Halloween event.

ITEM 5. UPDATE of Parks and Natural Resources and Park Activities

A. Healthy Kids Running Series – 2020

Mr. Miller informed the Board that the Healthy Kids Running Series would begin in the Spring of 2020 and was not expected to conflict with spring sports.

B. Wetland Park named Mill Run Park

Mr. Miller discussed the recommendation to rename the informally named Wetland Park to Mill Run Park due to the Mill Run feature that is in the area. Chairman Bricker discussed that he was not opposed to the name, but that the name did remind him of a development in the Hilliard, Ohio area. A discussion was held on having a bird sanctuary in the area named after Ohio Wesleyan University zoology professor and Ornithologist, Dr. Jed Burtt.

**Motion:** Mr. Hayward motioned to recommend the naming of the park area Mill Run Park, seconded by Mr. Dalton. Motion approved by a 7-0 vote.

C. Potential Names for the neighborhood park west of Veterans Park

Mr. Miller discussed that amenities were discussed at the Neighborhood Park meeting and that it was discussed to have loop trails, and preservation of the agriculture field and woodland areas. He discussed having an obstacle course located in the area and a natural play area in woods. He discussed that the area will not have a designated parking lot and will serve more locals in the area, and could be a potential satellite park to Veteran's Park. The timeline for construction would be the Spring of 2020 and part of the funding is from impact fees. Mr. Hayward discussed that there was good turnout at the park meeting and they received a lot of input. The Board discussed naming the park after someone that influenced the community and not after a neighborhood.

D. Donor Tree Proposed at Mingo Recreation Center

Mr. Miller discussed the location inside the Mingo Recreation Center that the memorial tree plaques would be located. He discussed that a tree would still be planted outside, but the plaque would be inside.

E. Potential Options for Spray and Play Fixtures

Mr. Miller discussed the option to have the fixtures remain and add a soft surface around the structures to create a fall zone. Mr. Bricker recommended that he provide statistics if the soft surface reduces injury. Ms. Cunningham voiced a concern that the soft surface will still not prevent children from climbing the structure. Mr. Hayward discussed that staff was only notified of 2 injuries in the playground. Mr. Miller discussed the cost for the soft surface compared to the estimated cost to replace the

nozzles.

ITEM 6. STAFF COMMENTS

The Clerk provided information on the upcoming Main Street Delaware's Home for the Holiday event.

ITEM 7. MEMBERS COMMENTS

Ms. Hibinger discussed that she received a complaint from tennis players at Smith Park not having access to their court from the Pickleball players.

Mr. Hayward requested an update regarding the YMCA relationship. Mr. Miller discussed that they are expecting the new rate plans shortly and that the survey presented by the YMCA was for members only and that the Community Needs Assessment will address the community concerns and needs as a whole.

ITEM 8. ADJOURNMENT

**Motion:** Vice-Chairwoman Hibinger moved to adjourn the Parks and Recreation meeting, seconded by Mr. Hayward. The meeting adjourned at 7:33 p.m.

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Chairperson

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Elaine McCloskey, Clerk

## Parks and Natural Resources Needs Assessment Key Stakeholder Questions

1. What do you think people value the most about Parks and Natural Resources services in Delaware?
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2. What part of the Parks and Natural Resources system do you believe needs improvement or more focus?
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3. What groups are not represented or the children that are not represented?
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4. What is the Department doing well that should not be changed?
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5. What do you see as the biggest challenges Delaware Parks & Natural Resources will face over the next five years?
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6. As you see Delaware evolving in the future, what recreation facilities and/or amenities are most needed in the City?
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7. How would you describe your interactions with Delaware Parks & Natural Resources? Anything you would like to see changed in how DP&NR works with you and [name of organization/entity]?
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8. What are the key outcomes you would like to see come from this planning process?
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9. If you could change just one thing about the system, what would it be?
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10. What haven't we discussed that you would like to have documented in the parks and neighborhoods master plan? *(Always ask this question last)*
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