

**HISTORIC PRESERVATION COMMISSION
MOTION SUMMARY
January 22, 2020**

ITEM 1. Roll Call

- A. Introduction of Lisa Keller, City Council Representative

Chairman Hatten called the Historic Preservation Commission meeting to order at 6:30 p.m.

Members Present: Sherry Riviera, Councilwoman Lisa Keller, Vice-Chairman Joe Coleman and Chairman Mark Hatten

Members Absent: Cara Hering, Erinn Nicley and Stephanie VanGundy

Staff Present: Dianne Guenther, Development Planner

Motion to Excuse: Vice-Chairman Joe Coleman motioned to excuse Ms. Cara Hering, Mr. Erinn Nicley and Ms. Stephanie VanGundy, seconded by Ms. Riviera. Motion approved by a 4-0 vote.

ITEM 2. APPROVAL OF MOTION SUMMARY of the Historic Preservation Commission meeting held on October 22, 2019 as recorded and transcribed.

Chairman Hatten requested that the Commission table the motion summary until the next scheduled due to the absent members.

Motion: Ms. Riveria motioned to table the Motion Summary of the Historic Preservation Commission meeting held on October 22, 2019, as recorded and transcribed until the next scheduled meeting, seconded by Vice-Chairman Coleman. Motion approved by a 4-0 vote.

ITEM 3. REGULAR BUSINESS

- A. 2020-0026: A request by Surge Staffing for an Informal Review for proposed storefront renovations at 67 North Sandusky Street, which is zoned B-2 (Central Business District) and located in the Downtown Core of the Downtown Historic District Overlay.

Ms. Guenther provided a location and description of the building. She discussed that the subject property is a contributing building in the National Register Sandusky Street Historic District and is an example of 1870-1880 era Italianate commercial architecture. The third story windows retain a 6-over-6 sash, while the second-floor windows have been replaced with 1960s aluminum jalousie windows with a filler panel in the window arches. The north and west elevations do have a coating

of stucco as the building sits between two alleys and is the remaining original building in that section of the streetscape. The iron beam from the demolished garage is still attached to the north elevation of 67 North Sandusky Street. Ms. Guenther provided photographs dating throughout the building's history and uses.

Ms. Guenther discussed that the pictures from 1999 show a 1960s aluminum storefront, with an aluminum canopy installed in the transom window area. By 2008, the aluminum canopy was removed, and the transom window area was covered with painted plywood panels. The Applicant is not sure if the early prism glass transom windows are still intact underneath.

She discussed the Applicant's proposal to remove the existing storefront glass system, remove the brick planter box, remove the plywood covering over the transom window area, install a new matte bronze aluminum storefront system flush with the building face, install a brick storefront window base, remove the second floor existing aluminum jalousie windows and replace with six-over-nine, wood or aluminum clad wood windows to match the design of the third floor. The iron beam will need to remain for structural purposes.

APPLICANT:

Mark Lundquist
67 North Sandusky Street
Delaware, Ohio

Mr. Lundquist discussed the plans to remove the planter box and bring the storefront to align with the face of the building to allow for much needed space. He discussed the plans to keep the transom window. A discussion was held regarding signage. Chairman Hatten discussed approved signage and that usually businesses will have a sign band on front of building. Ms. Guenther discussed that internally illuminated signage is not permitted. Mr. Lundquist discussed preference to tint the windows due to sunlight. Chairman Hatten discussed that the standards do not allow for tinting. Ms. Riviera recommended that they look at the glass that was installed at the Strand Theatre. Chairman Hatten recommended the use of sandstone or limestone at the storefront bottom in lieu of brick as historically brick was not used on the bottom. Chairman Hatten recommended his preference for the front door to be recessed. Vice-Chairman Coleman discussed his agreement to replace the second-floor windows to match the third floor.

B. DISCUSSIONS

(1) Fiberglass-Clad Windows

The Commission requested to continue the discussion of windows at a later time due to the absent members.

PUBLIC PARTICIPATION:

Steve Hartman
4 North Sandusky Street
Delaware, Ohio

Mr. Hartman discussed his concern on finding double hung replacement windows that fit the necessary measurements. He informed the Commission that he would be traveling and will be unable to attend the February meeting to voice his concern.

ITEM 4. STAFF COMMENTS

There were no staff comments.

ITEM 5. COMMISSION MEMBER COMMENTS AND DISCUSSION

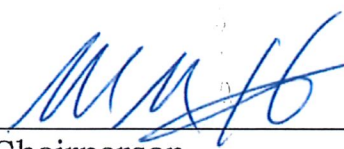
Chairman Hatten welcomed Councilwoman Keller to the Commission.

Vice-Chairman Coleman informed the Commission that he may be traveling during the February meeting and unable to attend.

ITEM 6. NEXT REGULAR MEETING: February 26, 2020

ITEM 7. ADJOURNMENT

Motion: Chairman Hatten moved to adjourn the meeting. The Historic Preservation Commission meeting adjourned at 7:29 p.m.



Chairperson



Elaine McCloskey, Clerk

Signature on file due to COVID-19 and virtual meeting.