

**CIVIL SERVICE COMMISSION
Motion Summary
February 5, 2020**

ITEM 1. ROLL CALL

Chairman Rybka called the meeting to order at 2:59 p.m.

Members Present: Kent Shafer, City Council Liaison, Mary Jane Santos and Chairman John Rybka

Members Absent: Vice-Chairman Eric Coss

Staff Present: Jessica Feller, Human Resource Manager, John Donahue, Fire Chief and Bruce Pijanowski, Police Chief

Motion to Excuse: Chairman Rybka motioned to excuse Vice-Chairman Coss, seconded by Ms. Santos. Motion approved by a 2-0 vote.

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3. INTRODUCTION of Mary Jane Santos, newly appointed Civil Service Commission Member and Vice-Mayor Kent Shafer, City Council Liaison

Chairman Rybka welcomed the new members and thanked Former Commissioner Hickman and Former Councilman Browning for their time on the Commission.

ITEM 3. APPROVAL of the Motion Summary for the Civil Service Commission meeting held November 6, 2019, a recorded and transcribed.

Motion: Chairman Rybka moved to approve the Motion Summary for the November 6, 2019 Civil Service Commission meeting. This motion was not seconded. Chairman Rybka moved to defer the Motion Summary for the November 6, 2019 Civil Service Commission meeting to the next scheduled meeting, seconded by Ms. Santos. Motion approved by a 2-0 vote.

ITEM 4. UPDATE of the Firefighter Certified List

Chairman Rybka discussed the new list and the successful implementation of part time staff. Chief Donahue discussed the benefits and success of starting with part time staff and discussed the recent modifications to the the hiring process.

Motion: Chairman Rybka moved to accept the Firefighter Certified List as presented, seconded by Ms. Santos. Motion approved by a 2-0 vote.

ITEM 5. UPDATE of Fire Lieutenant Promotional List

Motion: Chairman Rybka moved to accept the Fire Lieutenant Promotional List as presented, seconded by Ms. Santos. Motion approved by a 2-0 vote.

Chairman Rybka discussed the approved City 2020 Budget and the approval of 6 new staff members. Chief Donahue discussed that the 6 staff members will be Community Paramedics, who will focus on high risk and special needs patients. These positions will work with service coordinators to create a risk reduction.

Chairman Rybka questioned if the City provided EMS Billing. Chief Donahue discussed the current City policy to not bill for EMS services.

ITEM 6. PUBLIC COMMENTS

There was no public comment.

ITEM 7. COMMITTEE COMMENTS

Chairman Rybka praised the staff at Fire Station 304 for their holiday decorations. He questioned the use of new equipment to reduce the risk of contaminants to the firefighters. Chief Donahue discussed the use of equipment to reduce this risk and how hazardous materials are looked at. He discussed that often times products are not considered hazardous until years later when it is seen the negative reactions.

Chief Pijanowski discussed budget approvals and position changes for the police department. Information was provided on the upcoming Police Banquet.

Chairman Rybka discussed an article he read regarding the findings from research over narcotics/pain pill data base tracking system.

ITEM 8. ADJOURNMENT

Motion: Chairman Rybka moved to adjourn the Civil Service Commission meeting. The Civil Service Commission meeting was adjourned at 3:32 p.m.

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John Rybka

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John M. Rybka, Chairman

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Elaine McCloskey
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Elaine McCloskey, Clerk

SHADE TREE COMMISSION
February 25, 2020
MOTION SUMMARY

ITEM 1. Roll Call

Chairwoman Brewster called the meeting to order at 6:30 p.m.

Members Present: Melissa Bargar, Grace Martin, Dave Carey, Tom Wolber, Becki Wood-Meek, Vice-Chairwoman Susan Wright. and Chairwoman Shannon Brewster

Members Absent: Tom Glissman and Stan Eddy

Staff Present: Doug Richmond, Arborist

Motion to Excuse: Vice-Chairwoman Wright moved to excuse Mr. Glissman and Mr. Eddy seconded by Mr. Carey. Motion approved with an 7-0 vote.

ITEM 2. WELCOME Shade Tree Commission Liaison, Councilman Drew Farrell

ITEM 3. APPROVAL OF MOTION SUMMARY of Shade Tree Commission meeting of October 23, 2019 as recorded and transcribed.

Motion: Vice-Chairwoman Wright moved to approve the Motion Summary for the October 23, 2019 meeting, seconded by Ms. Wood-Meek. Motion approved with an 7-0 vote.

ITEM 4. PUBLIC COMMENTS

There was no public comment.

ITEM 5. ARBORIST REPORT

Mr. Richmond reviewed the 2019 year end summary. There were 105 trees planted with 70 trees planted by the contractor and 35 by the City. 67 trees were removed and 1219 trees were trimmed. There was 255 service requests and two trees dedicated in parks. The Commission reviewed a total of 10 plan reviews in 2019.

Mr. Richmond reviewed the Arborist Report for January 2020 in which there was 68 trees trimmed, and four service requests.

Mr. Wolber questioned the removal of 2 large trees on West William Street. Mr. Richmond explained that one tree was dead and the other tree was partially

dead and growing into the utility lines.

Mr. Wolber voiced concerns over the repairs of the tree wells and if the roots were exposed and possibly damaged. Mr. Richmond discussed that the repairs were for the electrical boxes in the tree wells and that the roots are deeper than the work completed and should not have a negative effect on the tree.

Vice-Chairwoman Wright discussed that it was discussed by Main Street Delaware President about sidewalk repairs in the downtown and questioned if this will affect the downtown trees. Mr. Richmond replied that he did not think there would be any negative impact.

Mr. Carey requested an update on the tree fund.

ITEM 6. DISCUSSION of Community Outreach Activities

A. Arbor Day

Mr. Richmond informed the Commission that he reached out to Mr. Bakunas with Hayes High School regarding the Arbor Day activities. Ms. Martin discussed that the AP Environmental Class will be participating again in the activities with a proclamation by the Mayor. This event will take place at the high school on April 24 at 10:00 a.m.

B. First Friday

The Commission plans to volunteer at the May 1 First Friday. They would like 3 volunteers for two shifts and will be handing out saplings. Mr. Carey has ordered 300 saplings. City Council Clerk to schedule a table with Main Street Delaware.

C. NOW Festival

The Commission plans to volunteer at this event. Sign ups for the event to occur after the May First Friday is complete.

Chairwoman Brewster informed Council that there was an event for Earth Day Tree Planting. This event will take place on April 22 from 4:30 to 5:30 p.m. The City Council Clerk to forward to the Commission information on the sign up. Mr. Richmond discussed that this event is being hosted by the City of Delaware Watershed Coordinator, Caroline Cicerchi. He discussed the type of trees that will be planted by volunteers.

ITEM 7. DISCUSSION of the City Council Annual Report

Chairman Brewster requested that members provide feedback to the Commission through email. There are tentative plans for her to provide this report to Council at the April 27 meeting.

ITEM 8. STAFF COMMENTS

Mr. Richmond informed the Commission of the Tree City USA ceremony will be April 16 at the Mt. Vernon Nazarene College. The City will be recognized for the 39th year as a Tree City USA.

ITEM 9. MEMBER COMMENTS

A. Volcano Mulching

The Commission reviewed the submitted flyer. Staff to provide the proof to Lee Yoakum for review and edits if needed.

Mr. Carey discussed the idea of displaying benefits of individual trees around the city. He discussed seeing a mockup of one on the walking trail at the YMCA. The Committee discussed the thought of having the trees as part of a geocaching and search for trees through GPS coordinates.

Mr. Wolber provided feedback and concerns received from a downtown building owner, Steve Hartman after a January HPC meeting. He discussed that Mr. Hartman voiced a concern over the trees blocking signage to the building. The Commission discussed that in the past they did not see a reason to remove healthy trees. Mr. Carey discussed research that he read that trees near businesses inspire people to stay longer.

Mr. Wolber provided an article regarding the lanternfly.

ITEM 10. PLAN REVIEWS

- A. Willowbrook Section 3 – approved as proposed
- B. VFW Post #3297 – approved as submitted
- C. Terra Alta/Stockdale Farms – approved as submitted
- D. Sheetz – approved as submitted
- E. Delaware City Schools- Schultz Elementary – approved as submitted
- F. Merchants Retail - informational
- G. K2 Development - approved
- H. Enclaves at Ravines at Olentangy – approved with recommended changes
- I. Communities at Glen Ross – Section 16 – approved as submitted
- J. Charter Nex - approved

ITEM 9. ADJOURNMENT

Motion: Mr. Wolber moved to adjourn the meeting, seconded by Ms. Wood-Meek. The Shade Tree Commission meeting adjourned at 8:07 p.m.

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Shannon Brewster
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Chairperson

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Elaine Mellosky
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Clerk