

**AIRPORT COMMISSION
OCTOBER 15, 2020
MOTION SUMMARY**

ITEM 1. Roll Call

Chairman Amidon called the virtual meeting to order at 6:30 p.m.

Members Present: Christopher Acker (arrived at 6:50 p.m.), Walt Gaub, Timothy Smith, John Lewis, Mayor Riggle, Vice-Chairwoman Janie McIntire, and Chairman Charlton Amidon

Staff Present: Joe Bullis, Public Works Superintendent, Kevin Piatt, Airport Operations Supervisor, and Bill Ferrigno, Public Works Director/City Engineer

ITEM 2. APPROVAL of the Motion Summary of the meeting of the Airport Commission held on July 16, 2020, as recorded and transcribed.

Motion: Mayor Riggle moved to approve the Motion Summary of the meeting of the Airport Commission held on July 16, 2020, as recorded and transcribed, seconded by Mr. Gaub. Motion approved by a 6-0 vote.

ITEM 3. PUBLIC COMMENTS

There were no public comments.

ITEM 4. DISCUSSION of Proposed Airport Fees for 2021

Mr. Bullis discussed that airport fees were previously increased and approved in 2012.

Motion: Mr. Lewis moved to approve the proposed airport fees for 2021, seconded by Mr. Smith. Motion approved by a 6-0 vote.

ITEM 5. DISCUSSION on Proposed Hangar Lease for 2021

Mr. Ferrigno discussed that a change in the proposed lease is to remove the six month lease and have yearly leases. Also prohibited is the sub-lease of hangars. The Commission had a discussion of storage of motorized equipment prohibited in public hangars.

PUBLIC PARTICIPATION:

Dan Bauer
Rotorcraft Training Center, LLC
Via email

The Clerk read an email sent by Mr. Bauer regarding the policy to only allow three gate cards per entity. He requested an exception to the policy.

Mr. Bullis discussed the high turnover with Certified Flight Instructors and recommendations to have the gate card in a lock box.

Motion: Vice-Chairwoman McIntire voted to approve the proposed Hangar Lease for 2021 as presented, seconded by Mr. Lewis. Motion approved by a 7-0 vote.

ITEM 6. DISCUSSION of 2021-2025 Airport CIP

Mr. Ferrigno discussed that the 5 year CIP was adopted by Council. Three of the four projects are hangar paving projects, depending on the approval of grant applications. He discussed the Corporate Entrance Drive Project.

ITEM 7. DISCUSSION on CARES Act Funding

Mr. Bullis discussed being awarded \$69,000 in CARES Act Funding. He discussed the software that will be purchased with the funding.

ITEM 8. STAFF COMMENTS

Mr. Piatt discussed that fuel sales are expected to be down related to COVID-19.

ITEM 9. MEMBER COMMENTS

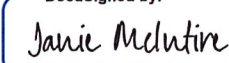
Mr. Acker informed the Commission that he was impressed with the facilities when having a visit.

Mr. Lewis questioned when bathrooms would open back up. Mr. Bullis discussed that they are following CDC guidelines relating to COVID-19. Mr. Gaub clarified that this was only after hours that the bathroom was closed.

Mr. Lewis requested an update on the lease issue with Jet Stream. Mr. Ferrigno provided an update that staff is working on the draft lease and will report back at a later date.

ITEM 10. ADJOURNMENT

Motion: Mr. Lewis moved to adjourn the meeting, seconded by Mr. Gaub. The Airport Commission meeting adjourned at 7:28 p.m.

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Chairperson

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Elaine McCloskey

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Elaine McCloskey, Clerk

