



NOTICE TO BIDDERS

General Notice

Pursuant to Article XV Sections 73-75 of the Delaware Charter, sealed bids will be received by the City of Delaware, Ohio, Public Works Department 440 E. William St., Delaware, Ohio, 43015 until **Tuesday, June 7, 2022 at 11:00 a.m.** local time through the Bidding Website and opened immediately thereafter, for the following:

| <u>CONTRACT</u> | <u>ESTIMATE OF COST</u> |
|--|-------------------------|
| Project Name: Sawmill Parkway Materials Procurement | Not available |
| Bid No.: 12-22 | |

The Project includes the following:

Procurement of water main, sanitary sewer, storm sewer, precast concrete structures, street lighting conduit, and telecommunications conduit materials in support of Owner's separate Sawmill Parkway Phase G Part 1 construction contract.

Obtaining the Bidding Documents

The Issuing Office for the Bidding Documents is the City of Delaware Public Works Department, 440 E. William St. Delaware, OH 43015. The Issuing Office will only provide copies of the Bidding Documents to prospective Bidders electronically using the Bidding Website "Bid Express" at **<https://www.bidexpress.com>**

Bids will be received by the City of Delaware electronically through the Bidding Website or by hard copy to the Public Works Department. All Bidders must register as a plan holder through the Bidding Website or through the Issuing Office. As such, Bidders must register for an account through the Bidding Website, which requires the creation of a digital ID used to digitally sign Bids. It can take up to seven (7) business days for the Bidding Website to process a digital ID and it is highly recommended that a digital ID be enabled 48 hours in advance of submitting a Bid, so plan accordingly. All official notifications, addenda, and other Bidding Documents will be offered only through the designated Bidding Website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated Bidding Website.

Pre-bid Conference

A pre-bid conference for the Project will be held on Tuesday, March 31, 2022 at 10:00 a.m. at via video conference through the Microsoft Teams platform. Attendance at the pre-bid conference is encouraged but not required. Video conference details are as follows:

- Microsoft Teams URL to join meeting (audio & video): [Click here to join the meeting](#)
- Join audio by phone: 1 (469) 998-6045
- Phone Conference ID: 141 045 841#

Bid Opening

The bid opening will be conducted at the Public Works Department at the date and time indicated above. Attendance at the bid opening can be either in-person or by video conference through the Microsoft Teams platform. Video conference details are as follows:

- Microsoft Teams URL to join meeting (audio & video): [Click here to join the meeting](#)
- Join Audio by Phone: +1 469-998-6045
- Phone Conference ID: 746 667 037#

Prospective Bidders may address inquiries to Jonathan Owen at (740) 203-1723, jowen@delawareohio.net, or through the Bidding Website. All inquiries must be submitted no later than Thursday June 2, 2022 at 4:00 p.m. local time.

No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof. The City of Delaware reserves the right to reject any or all bids, to waive any informality and to award the bid or bids to the lowest responsive and responsible bidder as deemed to be in the best interest of the City, as determined by the City Manager.

Instructions to Bidders

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Notice to Bidders posted on the City's Website and the Bidding Website is issued by:

Owner: City of Delaware
By: R. Thomas Homan
Title: City Manager
Date: May 24, 2022