



## NOTICE TO BIDDERS

### General Notice

Pursuant to Article XV Sections 73-75 of the Delaware Charter, sealed bids will be received by the City of Delaware, Ohio, at the Public Works Department, 440 East William Street, Delaware, Ohio 43015 through the Bidding Website until **Thursday, April 28, 2022, at 11:00 a.m.** and opened immediately thereafter, for the following:

<u>CONTRACT</u>	<u>ESTIMATE OF COST</u>
<b>Project Name:</b> 2022 Pavement Maintenance Program	<b>Base Bid:</b> \$755,000 - \$881,000
<b>Bid No.</b> 4-22	

The Project includes the following Work:

The work for this project will consist of the resurfacing of Glenn Parkway from 300' south of Sycamore Lane to 360' South of Ohio Health Boulevard, and Cheshire Road from 385' west of Glenn Parkway to Tara Glen Drive.

The project has a time to Substantial Completion of 60 days. The owner will issue a Notice to Proceed after a grant agreement is issued by the Ohio Public Works Commission, which is expected to be issued on July 1, 2022.

### Obtaining the Bidding Documents

The Issuing Office for the Bidding Documents is the City of Delaware Public Works Department, 440 E. William St. Delaware, OH 43015. The Issuing Office will only provide copies of the Bidding Documents to prospective Bidders electronically using the Bidding Website "Bid Express" at <https://www.bidexpress.com>

Bids will be received by the City of Delaware electronically through the Bidding Website, only. All Bidders must register as a plan holder through the Bidding Website. As such, Bidders must register for an account through the Bidding Website, which requires the creation of a digital ID used to digitally sign Bids. It can take up to seven (7) business days for the Bidding Website to process a digital ID and it is highly recommended that a digital ID be enabled 48 hours in advance of submitting a Bid, so plan accordingly. All official notifications, addenda, and other Bidding Documents will be offered only through the designated Bidding Website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated Bidding Website.

Each bid must be accompanied by a Bid Guaranty meeting the requirements 153.54 to 153.57 of the Ohio Revised Code and as required by the Bidding Documents.

### Pre-bid Conference

A pre-bid conference for the Project will be held on **Tuesday, April 12, 2022, at 10:00 a.m.** by video conference through the Microsoft Teams platform. Attendance at the pre-bid conference is encouraged but not required. Video conference details are as follows:

- Hyperlink to join on your computer or mobile app (including computer audio and video)  
[Click here to join the meeting](#)
- A meeting invitation will be sent via email the day before the meeting to all those registered as plan holders on the Bidding Website.

Prospective Bidders may address inquiries to Nathan McCoy at (740) 203-1731, [nmccoy@delawareohio.net](mailto:nmccoy@delawareohio.net), or through the Bidding Website. All inquiries must be submitted no later than Thursday, April 21, 2022, at 4:00 p.m. local time.

No bidder may withdraw his/her bid within ninety (90) days after the actual date of the opening thereof. The City of Delaware reserves the right to reject any or all bids, to waive any informality and to award the bid or bids to the lowest responsive and responsible bidder as deemed to be in the best interest of the City, as determined by the City Manager.

### **Instructions to Bidders**

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

**This Notice to Bidders posted on the City's Website, and the Bidding Website is issued by:**

Owner: City of Delaware

By: R. Thomas Homan

Title: City Manager

Date: Tuesday, March 29, 2022