



OK - WLF 1/6/22

NOTICE TO BIDDERS

General Notice

Pursuant to Article XV Sections 73-75 of the Delaware Charter, sealed bids will be received by the City of Delaware, Ohio, City Hall, 1 South Sandusky Street, Delaware, Ohio, 43015 until **Friday, February 25, 2022 at 8:00 am** local time through the Bidding Website and opened immediately thereafter, for the following:

<u>CONTRACT</u>	<u>ESTIMATE OF COST</u>
Project Name: 2022 Street Sweeping Maintenance Program	Base Bid: \$52,250 - \$57,750
Bid No.: 01-22	

The Project includes the following Work:

2022 Street Sweeping Maintenance Program will consist of street sweeping services on municipal streets within the City of Delaware.

Obtaining the Bidding Documents

The Issuing Office for the Bidding Documents is the City of Delaware Public Works Department, 440 E. William St. Delaware, OH 43015. The Issuing Office will only use the Bidding Website to provide electronic copies of the Bidding Documents to prospective Bidders.

Information and Bidding Documents for the Project can be found at the following designated Bidding Website: <https://bidexpress.com>

Bids will only be received by the City of Delaware through the Bidding Website. As such, Bidders must register through the Bidding Website. Registration at the Bidding Website requires the creation of a digital ID which is used to digitally sign bids. It can take up to seven (7) business days to process your digital ID, so plan accordingly. Bidders must register with the Bidding Website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated Bidding Website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated Bidding Website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated Bidding Website.

Each bid must be accompanied by a Bid Guaranty meeting the requirements 153.54 to 153.57 of the Ohio Revised Code and as required by the Bidding Documents.

Pre-bid Conference

A pre-bid conference for the Project will be held on **Wednesday, February 16, 2022 at 10:00 am** through the online Microsoft Teams platform and will include a video and audio component. Attendance at the pre-bid conference is encouraged but not required. The video component will include screen sharing by the Engineer. All participants should log in and register to the Teams meeting using the following information. Participants can choose to utilize audio through their computer or by dialing in to the conference call through their telephone. Instructions and prompts

should be followed through the following URL link at the time of the meeting. Participants will be able to join up to 15 minutes before the scheduled time. For their convenience, registered plan holders prior to the time of this meeting will receive an email invitation to the meeting which will include the Teams teleconference information.

- **Microsoft Teams URL to join meeting:** [Click here to join the meeting](#)
- **Join Audio By Phone:** 1-469-998-6045
- **Phone Conference ID:** 25991251#

Prospective Bidders may address inquiries to Jessica Ormeroid at (740) 203-1724, jormeroid@delawareohio.net, or through the Bidding Website. All inquiries must be submitted no later than **Friday, February 18, 2022 at 4:00 pm** local time.

No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof. The City of Delaware reserves the right to reject any or all bids, to waive any informality and to award the bid or bids to the lowest responsive and responsible bidder as deemed to be in the best interest of the City, as determined by the City Manager.

Instructions to Bidders

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Notice to Bidders posted on the City's Website and the Bidding Website is issued by:

Owner: City of Delaware
By: R. Thomas Homan
Title: City Manager
Date: January 28, 2022