



## NOTICE TO BIDDERS

### General Notice

Pursuant to Article XV Sections 73-75 of the Delaware Charter, sealed bids will be received by the City of Delaware, Ohio, Public Works Department, 440 E. William St., Delaware, Ohio, 43015 until **Thursday, January 13, 2022 at 11:00 a.m.** local time through the Bidding Website and opened immediately thereafter, for the following:

<u>CONTRACT</u>	<u>ESTIMATE OF COST</u>
<b>Project Name:</b> Point Project Fiber Optic Cable Conduit	<b>Base Bid:</b> 160,886
<b>Bid No.:</b> 21-21	

The Project includes the following Work:

Fiber optic cable conduit installation along US 36/SR 37 under Norfolk Southern Railroad Bridge. Conduit/duct bank is being placed for future fiber optic cable installation. This contract only installs the conduit, not fiber optic cable. The Owner intends to issue a Notice to Proceed on or before February 21, 2022. The required date for Substantial Completion is April 7, 2022.

### Obtaining the Bidding Documents

The Issuing Office for the Bidding Documents is the City of Delaware Public Works Department, 440 E. William St. Delaware, OH 43015. Prospective Bidders may examine the Bidding Documents at the Issuing Office Monday through Friday between the hours of 8:00 a.m. and 3:00 p.m. The Issuing Office will only use the Bidding Website to provide electronic copies of the Bidding Documents to prospective Bidders.

Information and Bidding Documents for the Project can be found at the following designated Bidding Website: <https://bidexpress.com>

Bids will only be received by the City of Delaware through the Bidding Website. As such, Bidders must register through the Bidding Website. Registration at the Bidding Website requires the creation of a digital ID which is used to digitally sign bids. It can take up to seven (7) business days to process your digital ID, so plan accordingly. Bidders must register with the Bidding Website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated Bidding Website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated Bidding Website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated Bidding Website.

Each bid must be accompanied by a Bid Guaranty meeting the requirements 153.54 to 153.57 of the Ohio Revised Code and as required by the Bidding Documents.

## **Pre-bid Conference**

A pre-bid conference for the Project will be held on Tuesday, January 4, 2022 at 10:00 a.m. by video conference through the Microsoft Teams platform. Attendance at the pre-bid conference is encouraged but not required. Video conference details are as follows:

- Microsoft Teams URL to join meeting (audio & video): [Click here to join the meeting](#)
- Join Audio by Phone: +1 469-998-6045
- Phone Conference ID: 995 579 62#

## **Bid Opening**

The bid opening will be conducted at the Public Works Department at the date and time indicated above. Attendance at the bid opening can be either in-person or by video conference through the Microsoft Teams platform. Video conference details are as follows:

- Microsoft Teams URL to join meeting (audio & video): [Click here to join the meeting](#)
- Join Audio by Phone: +1 469-998-6045
- Phone Conference ID: 539 302 297#

Prospective Bidders may address inquiries to Jonathan Owen at (740) 203-1723, [jowen@delawareohio.net](mailto:jowen@delawareohio.net), or through the Bidding Website. All inquiries must be submitted no later than Thursday, January 6, 2022 at 4:00 p.m. local time.

No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof. The City of Delaware reserves the right to reject any or all bids, to waive any informality and to award the bid or bids to the lowest responsive and responsible bidder as deemed to be in the best interest of the City, as determined by the City Manager.

## **Instructions to Bidders**

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

**This Notice to Bidders posted on the City's Website and the Bidding Website is issued by:**

Owner: City of Delaware

By: R. Thomas Homan

Title: City Manager

Date: December 21, 2021

Revised December 22, 2021 by Addendum No. 1