

**FINANCE COMMITTEE  
MOTION SUMMARY  
April 29, 2021**

ITEM 1. Roll Call

Chairman Hellinger called the Virtual Cisco Webex Finance Committee meeting to order at 3:01 p.m.

Members Present: Vice-Mayor Kent Shafer, Vice-Chairman Chris Jones and Chairman George Hellinger

Staff Present: Justin Nahvi, Finance Director, Alycia Ballone, Budget Analyst, Bill Ferrigno, Public Works Director/City Engineer, John Donahue, Fire Chief, and City Engineer, Tom Homan, City Manager

ITEM 2. Approval of the Motion Summary for the meeting held March 30, 2021, as recorded and transcribed.

**Motion:** Vice-Mayor Shafer moved to approve the Motion Summary from March 30, 2021, as recorded and transcribed, seconded by Vice-Chairman Jones. Motion approved by a 3-0 vote.

ITEM 3. Public Comments

There were no requests for public comment or participation.

ITEM 4. Review of March 2021 Financial Report and 2021 Budget Gauge

Mr. Navhvi provided an overview of the Financial Report and tax collections through March. He reviewed the General Fund and first half tax collections. Income tax collection were up about 10% compared to last year. Most enterprise funds were up. He reviewed Year to Date Fund Balance. The Budget Gauge will remain in elevated monitoring until the public health emergency is lifted by the State. He discussed increase of use for e-filing service for income tax.

ITEM 5. Discussion on Addressing Delinquent Utility Accounts in relation to COVID emergency declarations from 2020

Mr. Nahvi discussed that during the emergency orders last spring utility disconnections and penalties for late payments were frozen. He discussed that currently there are over 1,207 delinquent utility accounts that are eligible for disconnection. He discussed establishing a deadline for these customers to either enter into a payment plan or pay off the balance by August 31. Notices would be mailed out to both the renters and property owners on the deadline. He discussed that after deadline the balances would be sent to the Delaware

County Auditor's Office in September and in October resume penalties and shutoff process for delinquent accounts.

ITEM 6. Discussion on future legislation to update the City's investment policy

Mr. Nahvi discussed plans to submit legislation to update prior 2004 legislation on the City's Investment Policy. He reviewed the Financial Statement to discussed the investments with Star Ohio and recommended changes.

ITEM 7. Review of Draft Transportation Funding Options

Mr. Homan reviewed the past retreat in 2019 where it was determined a number priorities, including an additional funding resource for road maintenance. Mr. Nahvi reviewed the 2020 update from the Public Works Department regarding the pavement conditions of City roadway. This report shows that the City maintains 178. Miles of roadway of which 74.5 miles or 41.8 % of all roads were rated with a poor condition. Ideally governments should work to attain an annual rating of 4% In poorly classified roadways each year. He discussed the cost to repair all the poorly rated roads within the City and if the City were to issue debt to refinance the pavement of 74.5 miles to clear the backlog, the annual debt service payments would be \$1,412,405 for debt maturing over 25 years with a 3% interest rate.

Mr. Nahvi reviewed the options presented for funding options. Option one is to establish a real estate tax levy devoted to paving maintenance, with a recommend 3.5 mills levy over 25 years. Option two would be to shift the income tax levy for Fire/EMS service to paving maintenance. Option three is to modify the income tax rate and credit. Option 4 is to modify the credit for taxes paid to other municipalities. Th City of Delaware offers a credit equal to the lesser of 50% of the tax paid to another municipality or .00925 of the income taxed by the other City. Option 5 is to assess property owners for paving costs. This would be to establish a cost sharing funding model between property owners and the City.

The Committee discussed having a future work session for further discussion with Council to determine next steps.

ITEM 8. Discussion on Supplemental Appropriations for the 2021 Budget

Mr. Nahvi reviewed the listing of appropriation requests including staffing for Planning and Airport. He discussed the Performance Bond and need to complete a bond reimbursement. The revolving loan fund have a increased demand for façade loan program. He reviewed the appropriations needed for design work for the Point Project and the East William Street Verizon payment. He also reviewed the appropriation requests for Park Impact Fee, Stormwater Funds, Water Capacity Fee, and Wastewater Construction.

ITEM 9. Other Business

Mr. Homan provided an update on the CIP process for 2022 and the Budget process.

ITEM 10. Member Comments

ITEM 11. Adjournment

**Motion:** Chairman Hellinger moved to adjourn the Finance Committee meeting. The Finance Committee meeting adjourned at 3:58 p.m.

  
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Chairman

  
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Elaine McCloskey, Clerk