



NOTICE TO BIDDERS

General Notice

Pursuant to Article XV Sections 73-75 of the Delaware Charter, sealed bids will be received by the City of Delaware, Ohio, Public Works Department, 440 E. William St., Delaware, Ohio, 43015 until **Tuesday September 28, 2021 at 11:00 a.m.** local time and opened immediately thereafter, for the following:

<u>CONTRACT</u>	<u>ESTIMATE OF COST</u>
Project Name: 2021 Sidewalk Maintenance Program	Base Bid: \$56,162
Bid No.: 17-21	

The Project includes the following Work:

The Base Bid project includes the removal and replacement of existing concrete sidewalks, curb ramps, and curbs at various locations on E. Heffner St., N. Union St., Cottswold Dr., and Somerset Rd. The Base Bid contract time will be 45 days to Substantial Completion. An Add Alternate includes on-call sidewalk and curb repair services for the remainder of calendar year 2021.

Obtaining the Bidding Documents

The Issuing Office for the Bidding Documents is the City of Delaware Public Works Department, 440 E. William St. Delaware, OH 43015. The Issuing Office will only use the Bidding Website to provide electronic copies of the Bidding Documents to prospective Bidders.

Information and Bidding Documents for the Project can be found at the following designated Bidding Website: <https://bidexpress.com>

Bids will only be received by the City of Delaware through the Bidding Website. As such, Bidders must register through the Bidding Website. Registration at the Bidding Website requires the creation of a digital ID which is used to digitally sign bids. It can take up to seven (7) business days to process your digital ID, so plan accordingly. Bidders must register with the Bidding Website as a plan holder, even if Bidding Documents are obtained from a plan room or source other than the designated Bidding Website in either electronic or paper format. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a Bid for the Project. All official notifications, addenda, and other Bidding Documents will be offered only through the designated Bidding Website. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated Bidding Website.

Each bid must be accompanied by a Bid Guaranty meeting the requirements 153.54 to 153.57 of the Ohio Revised Code and as required by the Bidding Documents.

Pre-bid Conference

A non-mandatory pre-bid conference for the Project will be held on **Tuesday, September 21, 2021** at 2:00 p.m. by video conference through the Microsoft Teams platform. Attendance at the pre-bid conference is encouraged but not required. Video conference details are as follows:

- Microsoft Teams URL to join meeting: [Click here to join the meeting](#)
- Join Audio by Phone: +1 469-998-6045
- Phone Conference ID: 544 704 354#

Bid Opening

The bid opening will be conducted at the Public Works Department at the date and time indicated above. Attendance at the bid opening will be available virtually through the Microsoft Teams platform with the following details:

- Microsoft Teams URL to join meeting: [Click here to join the meeting](#)
- Join Audio by Phone: +1 469-998-6045
- Phone Conference ID: 465 806 487#

Prospective Bidders may address inquiries to Jonathan Owen at (740) 203-1723, jowen@delawareohio.net, or through the Bidding Website. All inquiries must be submitted no later than Friday, September 17, 2021 at 4:00 p.m. local time.

No bidder may withdraw his/her bid within sixty (60) days after the actual date of the opening thereof. The City of Delaware reserves the right to reject any or all bids, to waive any informality and to award the bid or bids to the lowest responsive and responsible bidder as deemed to be in the best interest of the City, as determined by the City Manager.

Instructions to Bidders

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Notice to Bidders posted on the City's Website and the Bidding Website is issued by:

Owner: City of Delaware

By: R. Thomas Homan

Title: City Manager

Date: Tuesday, September 14, 2021